



DES MOINES AREA COMMUNITY COLLEGE

NOTIFICATION OF RETENTION OF DIRECTORY INFORMATION

DMACC considers the information listed below as directory information and, under appropriate circumstances, may release such information without your written consent unless you specify otherwise. Place a check mark before each item listed that you do not wish to have released.

The information listed below, as well as other information contained in your educational records, will be released to employees of DMACC who have a legitimate educational interest, even though you have signed this form.

This "Notification of Retention" will be in effect for one year from the date indicated below. If you wish an extension you may request it from Student Records at that time.

- | | |
|---|---|
| <input type="checkbox"/> 1. Name | <input type="checkbox"/> 7. Degrees and awards received |
| <input type="checkbox"/> 2. Address | <input type="checkbox"/> 8. Previous educational institutions attended by student |
| <input type="checkbox"/> 3. Telephone number | <input type="checkbox"/> 9. Participation in officially recognized activities or sports |
| <input type="checkbox"/> 4. Date and place of birth | <input type="checkbox"/> 10. Weight and height (for athletic teams) |
| <input type="checkbox"/> 5. Major field of study | <input type="checkbox"/> 11. Email address |
| <input type="checkbox"/> 6. Dates of attendance | <input type="checkbox"/> 12. Photograph (DMACC Student ID Card) |

PRINT _____

Last Name	First Name	Middle Initial
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Signature _____

Date _____

Student ID Number _____

Submit this form to Student Records

ES4600 (Form)
August 2008

Ankeny Campus
2006 S. Ankeny Blvd.
Ankeny, IA 50021-3993
515-964-6200

Boone Campus
1125 Hancock Dr.
Boone, IA 50036-5399
515-432-7203

Carroll Campus
906 N. Grant Rd.
Carroll, IA 51401-2525
712-792-1755

Newton Polytechnic Campus
600 N. 2nd Ave. W.
Newton, IA 50208-3049
641-791-3622

Urban/DSM Campus
1100 7th Street
Des Moines, IA 50314-2597
515-244-4226

West Campus
5959 Grand Ave.
WDM, IA 50266-5302
515-633-2407