



Internship Application

Required Materials:

- College transcripts
- Letter of recommendation from a DMACC Automotive instructor
- Completed Application with Essay response

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date of Birth:			
EDUCATION			
High School		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	If no, expected graduation date:
College		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	If no, expected graduation date:
Intended major or area of study:			Current DMACC GPA:
Minor or other concentrations, if applicable:			

REFERENCES

Please list three professional references. Do not list family members.

Full Name	Relationship
Email address	Phone
Address	

Full Name	Relationship
Email address	Phone
Address	

Full Name	Relationship
Email address	Phone
Address	

AWARDS AND HONORS

ACTIVITIES/HOBBIES (List any organized athletic and non-athletic activities in which you participated during school).

EMPLOYMENT HISTORY (List all employment. Please provide any amplifying information in the 'Remarks' section.)

Company Name:		Supervisor	
Supervisor phone or email	Hours worked per week	From	To
Responsibilities			
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Comments:			
Company Name:		Supervisor	
Supervisor phone or email	Hours worked per week	From	To
Responsibilities			
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Comments:			
Company Name:		Supervisor	
Supervisor phone or email	Hours worked per week	From	To
Responsibilities			
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Comments:			

VOLUNTEER HISTORY (Please list all volunteer experience during and since high school. Please provide amplifying information in the 'Remarks' section (i.e. the organization(s) involved and the nature of the volunteer work).

Nature of Volunteer Work		Supervisor	
Supervisor phone or email	Hours worked per week	From	To
Responsibilities			
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Remarks:			

Nature of Volunteer Work		Supervisor	
Supervisor phone or email	Hours worked per week	From	To
Responsibilities			
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Remarks:			

ESSAYS

In 500 words or less, please describe yourself. Include in your essay the following information:

- Your career goals
- Why you are applying for the internship and how will this help you attain your career goals
- Why this internship is important to you
- Why you should be considered for this internship
- Your motivations in life

Please type your essay and submit with your completed application.

PLEASE ENSURE THE FOLLOWING DOCUMENTS ARE INCLUDED WITH YOUR APPLICATION

- College transcripts
- Letter of recommendation from a DMACC Automotive instructor
- Completed Application with Essay response

DISCLAIMER AND SIGNATURE

I certify that my answers and essay statement are true and complete to the best of my knowledge. If this application leads to a internship, I understand that false or misleading information in my application may result in termination from Ganassi Racing.

I hereby grant permission to Des Moines Area Community College to share all records concerning the Ganassi Racing internship with the Ganassi Racing.

I understand that (1) I have the right not to consent to the release of my education records; (2) I have the right to obtain a copy of such records upon request; (3) and that this consent shall remain in effect until revoked by me, in writing and delivered to DMACC, Academic Records/Registrar's Office, but that such revocation shall not affect disclosures previously made by DMACC prior to the receipt of any such written revocation.

Signature

Date

GANASSI RACING INTERNSHIP STUDENT RESPONSIBILITIES REQUIREMENTS

Program Overview

The Ganassi Racing internship is a partnership between Des Moines Area Community College, Ganassi Racing, and the Iowa Speedway to provide an internship opportunity to qualifying DMACC Automotive students (including graduates within the last five years) who are interested in the racing industry. The internship will be done at the Ganassi Racing Indy Car shop in Indianapolis Indiana and will be an 8 – 10 week internship depending on the semester in which it is taken. It is preferred that internships are done during the 10-week summer term. Students meeting the specified criteria will receive consideration for this internship and have the opportunity to do the following:

- Shop-based job working on current Indy cars and Ford GT racecars
- Job responsibilities can or will include all aspects of sub assembly work, gearboxes, brakes, driveshafts, and wheel bearing areas. This will include training in cleaning techniques, non-destructive testing, part preparation and assembly.
- Work in other areas of the shop will be done on an as-needed basis in areas such as machine and fabrication, electronics or carbon and paint area.
- Work hours are a standard 5-day, 8-hour a day work week, but depending on work load must be flexible to work to what the team needs

Benefits

Students are employees of Ganassi Racing while on internship giving them the opportunity to start working in the racing industry. A workout program with a trainer during the day on company time is an option.

Student Responsibilities

- Students must meet all college/university eligibility requirements into the degree program and intend to complete all academic and technical courses as required.
- Students must have and maintain a signed employment agreement form from Ganassi Racing before the start of the internship and maintain employment throughout the internship.
- Students are required to meet personal protective equipment requirements of the school.
- Students are responsible for all program costs, including tuition, fees, books and tools.
- Students understand that once accepted into the Ganassi Racing program, it is required that progress toward earning a degree be maintained in a timely manner.
- Student will need to bring a selection of hand tools – a list will be provided. The use of a toolbox while on internship will also be provided.
- Student must meet employment requirements including a valid driver's license and be willing to a company paid drug test as well as a background check.
- Students must assist with other shop duties as requested by management.
- A job is not guaranteed at the end of this internship but may be an option.

The prospective Ganassi Racing Intern Candidate has read this document and agrees to adhere to all responsibilities to ensure success as a graduate of the Automotive program and Ganassi Racing internship.

Student Signature _____ Date _____

Automotive Program Chair Signature _____ Date _____