

District Chair meeting

- Present: MD, Katherine, Beth, Andrew, Randy, Buzz, Rick, Joe, Will, Kendra, Chris, Jim
- Notetaker for next time: Kathleen volunteered
- Honors Program Annual Update, Annual Review
 - 66 current students, 84 graduates, 93 - 100% retention, have put together a student board, stable scholarship structure, getting poised to grow again. Valedictorian scholarship to be announced. Any HS valedictorian (#1 rank in class) will be eligible for scholarship, money for books at DMACC. Preparing for a fall visit by the National Collegiate Honors Council. Has not been requested, waiting for board approval of of institutionalizations of the program.
 - Honors scholarships run through the business office. Waives tuition for honors 100 & 200, required courses. If students take a class for credit, get a B or above then they get honors credit for the course and they get a tuition credit for 3 credits to apply next semester. Can do this for up to 20 credits.
 - Report includes challenges and recommendations. We have limited staff and no dedicated honors sessions. Guided Pathways may help with recruiting of honors students. Discussion about identifying some key courses to target for recruitment. Digital literacy, Comp II. Need people to hear about this more. Sarah can provide information if you want to get it to students. Other ideas to make it more visible: more events on campus, better PR, something to put them in contact with the greater student body, have students talk at discipline meetings, make use of Monday Wednesday 50 minutes.
- Start Your Story campaign
 - Have a webpage, simple and clean. Handout provided regarding student contacts. Students will be asked to talk about how DMACC contributed to their success.
 - Focus is on 2+2 (transfer). Next phase will focus on DMACC faculty.
- Staffing for summer. Handout provided.

Thursday, January 21, 2016

- Recommendations for summer contracts is mostly completed. Handled well. Goal to save 120 -150 ECHs and we are close. Deans and provosts will let faculty know that a summer contract will be available, then will let district chairs know.
- If a full-time faculty member is not on the list and asks for a class, deans, provosts, district chairs need to know so that in the shuffle at the end all know what has been requested and where.
- Individual summer loads may go up and down but number of ECHs need to stay the same.
- Short discussion about scheduling for summer, times of classes, efficiency of building use.
- Year long schedule
 - Banner will have capacity by fall to allow year-long scheduling. Students would not necessarily enroll for the year but would let students put a whole year in place so they know when their classes are going to be. If students could indicate interest (like a wait list) it might help us know how to schedule. Group is going to learn more about Banner, Kim will come back to this group for more discussion.
- Update on major projects
 - Looking at every single communication that goes out from the college. You may decide that you want to communicate with students so will run it through CRM. Part of what they are doing is pulling in pathways. CRM, pathways, student portal and website all have to happen at same time to make it work. Huge undertaking
- Upcoming retreat for deans, provosts and district chairs