

## Astra Event Types (updated 7/18/19)

Astra event type definitions. DMACC is pulling information from Astra to website calendars and event lists. Please use these definitions to set up your events and have them appear in the correct places on the DMACC website and any Astra calendars. **Items in RED are updates.**

Event Type	Where it Displays	Definition	Examples of uses
Meeting	Astra or Bldg 5 display	Any meeting that does not fall in another category. The majority of our events will fall into this category	Staff meetings, small committee meetings, testing, requests for computer lab for class use
DMACC	Astra and DMACC Forward	Meeting involving staff and faculty from different campuses	Board meeting, Cabinet meeting, CPI meetings, CIC meeting, Curriculum Commission, in-service day meetings, etc
<b>Student Event Calendar Activity</b>	Astra, <b>Student Event websites for the college and individual campuses</b>	Activities or events for student participation or attendance	SAC meetings and events, student clubs, college plays, music performances, etc
Information Sessions	DMACC information sessions website, DMACC event websites, Astra	Information sessions for specific DMACC programs	Specific DMACC programs i.e. Surgical Tech, Dental Hygiene, Nursing, etc
Recruitment	DMACC event websites, Astra	Event for recruiting students to DMACC	Discover DMACC Days & other recruiting events
Orientations	Astra, DMACC Forward	New student orientations at individual campuses	New student orientations
Transfer	DMACC transfer website, DMACC event websites, DMACC Forward, Astra	Event related to student transfer; includes transfer visits & transfer events	Visits to campus by transfer institutions. Transfer informational meeting for students.
Athletic Events	Astra, Boone Athletic Calendars in Astra	Non-game, meet, match events for DMACC Athletes	practices, team meetings, weight training, etc
DMACC Bears Athletic Event	Astra, Boone Athletic Events calendar, College Event calendar	DMACC Bears games, meets and matches	DMACC Bears games, meets and matches
<b>Career Center (*NEW)</b>	Astra, Events website, Career Center	Events organized by the Career Center.	
Rentals	Astra	Events with rental fees	
Business/Industry	Astra, DMACC Forward	Business and Industries using our facilities but no rent.	
Community Event	Astra	Community events taking place on campus not affiliated with a business or industry	School sponsored events. Fundraising or awareness walks, runs, etc
Continuing Education Event	Astra	Continuing Education events	
Student Activity	Astra	Activities or events <b>not</b> to be displayed on the DMACC website	
Team AgEd	Astra	AgEd FFA Building events	