

**Des Moines Area Community College
Medical Assistant Program**

There are two options for completing the Medical Assistant diploma program. Course schedules are as follows:

PART-TIME (2 year)

Semester 1 (Fall _____)

MAP544 Human Body in Health and Disease I

MAP110 Medical Office Management I

MAP423 Professional Development

MAP129 Medical Terminology (HSC120 and HSC121 will NOT substitute for MAP129)

***COM705 Communication Skills**

***ENG105 Composition I**

Semester 2 (Spring _____)

MAP554 The Human Body in Health and Disease II

MAP118 Medical Office Management II

***PSY111 Introduction to Psychology**

Semester 3 (Fall _____)

MAP347 Medical Office Procedures I

MAP225 Medical Laboratory Procedures I

Semester 4 (Spring _____)

MAP348 Medical Office Procedures II

MAP228 Medical Laboratory Procedures II

MAP255 Diagnostic Radiography I

Semester 5 (Summer _____)

MAP256 Diagnostic Radiography II

MAP606 Professional Development III

MAP603 Employment Seminar

MAP624 Practicum

Program courses must be taken in the order outlined above. Classes are only offered once per year during the semesters indicated above.

****courses with an asterisk (*) may be taken PRIOR to being admitted into the program**

FULLTIME (1 year)

Semester 1 (Fall_____)

MAP544 Human Body in Health and Disease I

MAP110 Medical Office Management I

MAP423 Professional Development

MAP129 Medical Terminology (HSC120 and HSC121 will NOT substitute for MAP129)

MAP347 Medical Office Procedures I

MAP225 Medical Laboratory Procedures I

***COM705 Communication Skills**

***ENG105 Composition I**

Semester 2 (Spring_____)

MAP554 The Human Body in Health and Disease II

MAP118 Medical Office Management II

MAP348 Medical Office Procedures II

MAP228 Medical Laboratory Procedures II

MAP255 Diagnostic Radiography I

***PSY111 Introduction to Psychology**

Semester 3 (Summer_____)

MAP256 Diagnostic Radiography II

MAP606 Professional Development III

MAP603 Employment Seminar

MAP624 Practicum

Program courses must be taken in the order outlined above. Classes are only offered once per year during the semesters indicated above.

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