

DENTAL ASSISTANT PROGRAM APPLICATION CHECKLIST



The DMACC Dental Assistant Diploma program prepares the students, as a member of the dental health team, to assist the dentist in all phases of dentistry. The program includes general and specialty dentistry, chairside procedures, radiology, and laboratory and business office assisting.

The Dental Assistant program starts in the Fall each year.

You must meet these minimum requirements (#1-6) to be eligible to be admitted to the Dental Assistant program. Admission is based on seat availability.

ENTRY REQUIREMENTS

☐ 1. Application for Admission

Complete an online DMACC application and select "Dental Assistant, Diploma" as your major. (Notify DMACC immediately if your name, address, or phone number changes after you apply.) <https://www.dmacc.edu/admissions/index.html>

☐ 2. Dental Assistant Information Session

Attend a required Dental Assistant Information Session. Sign up at <https://calendly.com/ajmoffatt/dental-assistant-information-session?back=1&month=2025-03>

☐ 3. Submit proof of high school graduation or GED

Submit documentation (high school transcript, diploma, GED) to admissions@dmacc.edu

☐ 4. ACCUPLACER Writing

Minimum score of 254 or ACT Writing score of 19

☐ 5. ACCUPLACER Reading

Minimum score of 248 or ACT Reading score of 19

☐ 6. High school Biology or equivalent with a "C" or better

HOW DO I VIEW MY CHECKLIST?

It is important to view your checklist to monitor your progress. Reach out to admissions@dmacc.edu or your Academic Advisor if you have questions about your checklist.

1. Log on to **myDMACC**
2. Locate the **Tools** section in the blue menu on the left side of your screen and click on **Academic Records**
3. Click on **Admissions Applications**

I'VE COMPLETED MY ADMISSIONS REQUIREMENTS, WHAT'S NEXT?

When all entry requirements (items #1-6) are met:

- DMACC Admissions will notify you that you have been placed on "standby." Standby simply means you have met the admission requirements and are waiting to be admitted. When a seat becomes available for you, you will be notified by Admissions.
- If your contact information changes, change your information in Banner Self-Service or notify DMACC Admissions immediately.
- **It is recommended you complete the three (3) general education courses prior to August program start:**
 - 3 credits of any SOC or PSY
 - 3 credits of any AAS Math or Science
 - 3 credits of any AAS Communications

WHO CAN I CONTACT WITH ADDITIONAL QUESTIONS

Below are contacts within the Dental Assistant department:

Name	Position	PHONE	EMAIL
Sydnee Ruhl	Enrollment Advisor	515-964-6861	sruhl@dmacc.edu
Abbie Moffatt	Academic Advisor	515-964-6385	ajmoffatt@dmacc.edu
Johanna Land	Dental Program Coordinator	515-964-6309	jlland@dmacc.edu
Sarah Bouma	Program Chair	515-964-6312	sebouma@dmacc.edu