

Board of Directors
Des Moines Area Community College

BOARD MEETING
November 9, 2015

The regular meeting of the Des Moines Area Community College Board of Directors was held in the Eldon Leonard Boardroom at DMACC's Ankeny Campus November 9, 2015. Board Chair Joe Pugel called the meeting to order at 4:02 p.m.

ROLL CALL

Members present: **Fred Buie*, Felix Gallagher, Kevin Halterman, Jim Knott, Cheryl Langston, Denny Presnall, Joe Pugel, Wayne Rouse, Madelyn Tursi.

Others present: Kim Linduska, Executive Vice President of Academic Affairs; Carolyn Farlow, Board Secretary; Joe DeHart, Board Treasurer; faculty and staff.

APPROVE AGENDA

Rouse moved; seconded by Langston to approve the agenda as presented. Motion passed unanimously. Aye-Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.

OATH OF OFFICE

Board Secretary Carolyn Farlow issued the Oath of Office to Felix Gallagher and Madelyn Tursi.

RECEIVE AND FILE FY2015 AUDITED
FINANCIAL STATEMENTS

Board Report 15-131. Dave Ellis from Denman and Company presented the FY2015 audited financial report. Halterman moved; seconded by Langston recommending that the Board receive and file the FY2015 audit.

Motion passed unanimously. Aye-Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.

**Fred Buie arrives at 4:09 p.m.*

PUBLIC COMMENTS

None.

PRESENTATIONS

Linduska announced that Anna Conway was unable to present this month so her presentation will be scheduled at a later date.

Emily Betz, Coordinator of Process Improvement and Technology and Kim Lacey, Personnel Coordinator, provided a summary their LINC project, which involves working with the Information Specialists to ensure they have the information needed to assist potential and current students. After gathering data from many sources, the project focus has been narrowed to correcting the phone tree verbiage for the entire college.

Sara Moore, Career Center Specialist, presented an overview of the 2013-14 Graduate Follow-up Report.

CONSENT ITEMS

Pugel moved; seconded by Halterman to approve the consent items: a) Minutes from the October 12, 2015 Organizational and Regular Board Meeting; b) Human Resources Report and Addendum (Attachment #1); and c) Payables (Attachment #2).

Motion passed unanimously. Aye-Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.

APPROVE RETRAINING OR TRAINING AGREEMENT

Presnall moved; seconded by Tursi to approve Items #9-13 as one consent item. Motion passed on a roll call vote. Aye-Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.

Cemen Tech, Inc. Project #3

Board Report 15-132. Attachment #3. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **Cemen Tech, Inc. Project #3**.

Capital City Fruit Co. Project #3

Board Report 15-133. Attachment #4. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development training contract under **Chapter 260C**, Code of Iowa, for **Capital City Fruit Co. Project #3**.

Shift Interactive, LLC

Board Report 15-134. Attachment #5. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development training contract under **Chapter 260C**, Code of Iowa, for **Shift Interactive, LLC**.

Auto-Jet Muffler Corporation Project #2

Board Report 15-135. Attachment #6. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development training contract under **Chapter 260C**, Code of Iowa, for **Auto-Jet Muffler Corporation Project #2**.

Performance Marketing of Iowa, Inc.

Board Report 15-136. Attachment #7. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development training contract under **Chapter 260C**, Code of Iowa, for **Performance Marketing of Iowa, Inc.**

FINANCIAL REPORT

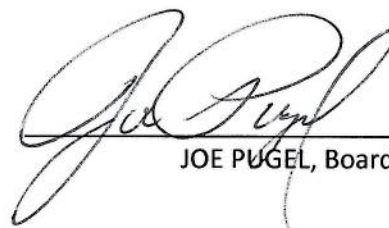
Greg Martin, Vice President for Business Services, presented the balance sheet for the four months ending October 31, 2015 as seen in Attachment #8 to these minutes.

COMMITTEE REPORTS

Kevin Halterman reported that the Audit Committee met earlier this month for an in-depth review of the Audit Report presented to the full board during this meeting.

ADJOURN

Gallagher moved; seconded by Buie to adjourn. Motion passed unanimously and at 5:04 p.m. Board Chair Pugel adjourned the meeting. Aye-Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.


JOE PUGEL, Board Chair


CAROLYN FARLOW, Board Secretary