

**Board of Directors
Des Moines Area Community College**

**BOARD RETREAT
June 13, 2016**

A retreat of the Des Moines Area Community College Board of Directors was held at Iowa Farm Bureau in West Des Moines on June 13, 2016. Board Chair Joe Pugel called the meeting to order at 10:07 a.m.

ROLL CALL

Members present: Fred Buie, Felix Gallagher, Kevin Halterman, Jim Knott, Cheryl Langston, Denny Presnall, Joe Pugel.

Members absent: Madelyn Tursi.

Others present: Robert Denson, President; Carolyn Farlow, Board Secretary; Joe DeHart, Board Treasurer, and DMACC staff.

**CONSIDERATION OF
TENTATIVE AGENDA**

Halterman moved; seconded by Langston to approve the tentative agenda as presented. Motion passed unanimously. Aye-Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel. Nay-none.

**WHAT WILL DMACC LOOK LIKE
IN 5-10 YEARS - FACILITIES
DISCUSSION**

Karen Stiles, Coordinator for Business and Student Connections, and Jesus Soto, Project Consultant, presented information on the Rec Center on our Ankeny campus. President Denson then provided an overview on potential future projects for all other facilities across the district.

**DMACC'S CURRENT STRATEGIC
PLAN AND STATUS**

Joe DeHart, Executive Director of Institutional Effectiveness, updated the Board on the status of our current strategic plan, including our most recent benchmark information.

**DMACC STRATEGIC PLAN
DEVELOPMENT – PLANNING,
STATUS AND PROCESS**

Carolyn Farlow, Coordinator of Strategic Initiatives, provided an overview of the development of our new strategic plan, including its current status and next steps.

**WHAT WILL DMACC LOOK LIKE
IN 5-10 YEARS - STUDENT
FACING INITIATIVES**

Joe DeHart presented information on high school demographics and projections. Kim Linduska, Executive Vice President of Academic Affairs, provided an overview of trends affecting community colleges and our current student facing initiatives.


**Jim Knott departed the meeting at 2:05 p.m.*

ADJOURN

Pugel moved to adjourn; seconded by Langston. Motion passed unanimously and at 2:30 pm, Board Chair Joe Pugel adjourned the meeting. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.



CAROLYN FARLOW, Board Secretary



JOE PUGEL, Board Chair

**Board of Directors
Des Moines Area Community College**

**REGULAR BOARD MEETING
June 13, 2016** The regular meeting of the Des Moines Area Community College Board of Directors was held at the Urban Campus on June 13, 2016. Board Chair Joe Pugel called the meeting to order at 4:01 p.m.

ROLL CALL

Members present: Fred Buie, Felix Gallagher, Kevin Halterman, Cheryl Langston, Denny Presnall, Joe Pugel.

Members absent: Jim, Knott, Madelyn Tursi.

Others present: Robert Denson, President; Carolyn Farlow, Board Secretary; Joe DeHart, Board Treasurer, faculty and staff.

**CONSIDERATION OF
AGENDA** Langston moved; seconded by Halterman to approve the agenda as presented. Motion passed unanimously. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.

PUBLIC COMMENTS None.

PRESENTATIONS

Laura Douglas, Provost of DMACC Urban Campus, welcomed everyone to the Urban campus and provided an overview of student activities and campus life at Urban. She then noted three trends at our Urban Campus; the student population is 1) becoming ethnically more diverse, 2) becoming younger and 3) consists of a higher percentage of males.

Provost Douglas introduced Associate Provost Anne Howsare Boyens, who presented information on the Bridges to Success Initiative and its goal of increasing the number of HiSET graduates.

Anna Conway, Director of Teaching & Learning, provided an overview of the adjunct professional growth pilot program, and three adjunct instructors shared their experience in the pilot program.

Members of our most recent CLIC/LINC groups presented the projects they completed as a part of the program. Chelli Gentry, Director of Assessment, and Drea Iseminger, Assistant Director of Student Development, presented the findings of the research they conducted on the best method of teaching reading to students who are not academically prepared for college.

Bobby Nalean, Coordinator of Early Alert Referrals, provided an overview of the benefits of early intervention for those students facing various barriers at DMACC.

Necole McGary, Associate Professor of Mathematics, developed an accelerated HiSET Math course and discussed its successes and lessons learned from the initial 4-week course.

CONSENT ITEMS

Presnall moved; seconded by Gallagher to approve the consent items: a) Minutes from the May 9, 2016 Regular Board Meeting; b) Human Resources Report and Addendum (Attachment #1); and c) Payables (Attachment #2).

Motion passed unanimously. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.

APPOINTMENT TO FILL
VACANCY IN DIRECTOR
DISTRICT 2

Board Report 16-068. Pugel moved; seconded by Halterman recommending that the Board appoint Fred Greiner to fill Wayne Rouse's term as Director for District II.

Motion passed on a roll call vote. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.

APPROVE RETRAINING OR
TRAINING AGREEMENTS

Presnall moved; seconded by Langston to approve Items #8-12 as one consent item. Motion passed on a roll call vote. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.

*Decision Innovation
Consulting, LLC. Project #1*

Board Report 16-069. Attachment 3. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **Decision Innovation Consulting, LLC. Project #1.**

*C Edge Commercial, LLC.
Project #1*

Board Report 16-070. Attachment 4. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **C Edge Commercial, LLC. Project #1.**

*MBS Genetics, L.L.C. Project
#5*

Board Report 16-071. Attachment 5. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **MBS Genetics, L.L.C. Project #5.**

*MJM Holdings, Inc. Project
#4*

Board Report 16-072. Attachment 6. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **MJM Holdings, Inc. Project #4.**

TPI Iowa, LLC Project #4

Board Report 16-073. Attachment 7. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **TPI Iowa, LLC Project #4.**

RESOLUTION HONORING
WAYNE (DOC) ROUSE

Board Report 16-074. Buie moved; seconded by Gallagher recommending that the Board adopt resolution honoring the memory of Wayne Rouse.

Motion passed unanimously. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.

APPROVAL OF HONORARY
ASSOCIATE OF ARTS DEGREE

Board Report 16-075. Langston moved; seconded by Gallagher recommending that the Board approve the award of an Honorary Associate of Arts degree to Larry Ebbers.

Motion passed unanimously. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.

APPROVAL OF 2016-2017
ADVISORY COMMITTEES

Board Report 16-076. Buie moved; seconded by Presnall recommending that the Board adopt a motion approving the Advisory Committees for the FY 2016-2017 academic year.

Motion passed unanimously. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.

APPROVAL OF 5% PAYMENT
TO CONTRACTOR

Board Report 16-077. Halterman moved; seconded by Buie recommending that the Board approve the release for payment of the final 5% retainage to Bailey Roofing Contractor.

Motion passed on a roll call vote. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.

AMENDMENT TO DMACC
FEE POLICY

Board Report 16-078. Presnall moved; seconded by Langston recommending that the Board approve the revised FY2017 tuition and fee schedule.

Motion passed on a roll call vote. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.

FINANCIAL REPORT

Greg Martin, Vice President of Business Services, presented the May 2016 financial report as shown in Attachment #8 to these minutes.

COMMITTEE REPORTS

Kevin Halterman reported that the Audit Committee met earlier today. He stated that the audit is in full swing and reminded all board members to complete a Conflict of Interest form.

CLOSED SESSION

Gallagher moved; seconded by Buie recommending that the Board hold a closed session to conduct a strategy meeting of a public employer concerning employees covered by a collective bargaining agreement as provided in Section 20.17(3) of the Iowa Code.

Motion passed on a roll call vote. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.

RETURN TO OPEN SESSION

The board returned to open session at 5:35 p.m. An audio recording of the closed session has been filed by the Board Secretary.

CONSIDERATION OF
COLLECTIVE BARGAINING
AGREEMENT WITH HIGHER
EDUCATIONAL ASSOCIATION
(HEA) FOR JULY 1, 2016-
JUNE 30, 2017

Board Report 16-079. Halterman moved; seconded by Gallagher recommending that the Board approve the terms of the agreement.

Motion passed on a roll call vote. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.

ADMINISTRATIVE/
PROFESSIONAL,
CONFIDENTIAL CLERICAL
AND IES ADMINISTRATIVE
SUPPORT PAY RATES

Board Report 16-080. Pugel moved; seconded by Langston recommending that the Board approve the proposed Administrative/Professional, Confidential Clerical and IES Administrative Support pay rates.

Motion passed on a roll call vote. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.

TEMPORARY, ADJUNCT AND
STUDENT PAY RATES

Board Report 16-081. Presnall moved; seconded by Langston recommending that the Board approve the proposed Temporary, Adjunct and Student pay rates.

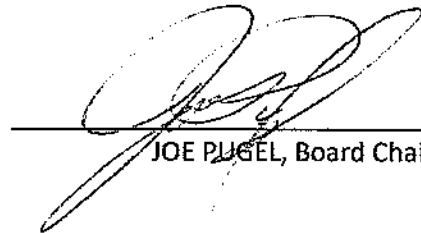
Motion passed on a roll call vote. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.

ADJOURN

Gallagher moved to adjourn; seconded by Buie. Motion passed unanimously and at 5:40 p.m., Board Chair Joe Pugel adjourned the meeting. Aye-Buie, Gallagher, Halterman, Langston, Presnall, Pugel. Nay-none.



CAROLYN FARLOW, Board Secretary



JOE PUGEL, Board Chair