

**Board of Directors
Des Moines Area Community College**

**BOARD WORK SESSION
February 8, 2016**

A work session of the Des Moines Area Community College Board of Directors was held in the Eldon Leonard Boardroom at the Ankeny campus on February 8, 2016. Board Vice Chair Kevin Halterman called the meeting to order at 2:03 p.m.

ROLL CALL

Members present: Felix Gallagher, Kevin Halterman, Cheryl Langston, Denny Presnall, Madelyn Tursi.

Members absent: Fred Buie, Jim Knott, Joe Pugel, Wayne Rouse.

Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Joe DeHart, Board Treasurer; Kim Linduska, Executive Vice President; Greg Martin, Vice President; Ben Voaklander, Controller; Sandy Tryon, Executive Director Human Resources.

**CONSIDERATION OF
TENTATIVE AGENDA**

Tursi moved; seconded by Langston to approve the tentative agenda as presented.

Motion passed unanimously. Aye- Gallagher, Halterman, Langston, Presnall, Tursi. Nay-none.

BUDGET PRESENTATION

Greg Martin, Vice President of Business Services, presented the annual budget update.

**REVIEW OF PROPOSED FY
2017 BUDGET**

Ben Voaklander, Controller, reviewed the FY 2017 Proposed Budget.

ADJOURN

Tursi moved to adjourn; seconded by Gallagher. Motion passed unanimously and at 3:22 pm, Board Vice Chair Halterman adjourned the meeting. Aye- Gallagher, Halterman, Langston, Presnall, Tursi. Nay-none.



JOE PUGEL, Board Chair



CAROLYN FARLOW, Board Secretary

**Board of Directors
Des Moines Area Community College**

**REGULAR MEETING
February 8, 2016**

The regular meeting of the Des Moines Area Community College Board of Directors was held in the Eldon Leonard Boardroom at the Ankeny campus on February 8, 2016. Board Vice Chair Kevin Halterman called the meeting to order at 4:02 p.m.

ROLL CALL

Members present: Felix Gallagher, Kevin Halterman, Cheryl Langston, Denny Presnall, Madelyn Tursi.

Members connected via telenet: Jim Knott, Joe Pugel, Wayne Rouse.

Members absent: Fred Buie.

Others present: Robert Denson, President; Carolyn Farlow, Board Secretary; Joe DeHart, Board Treasurer, faculty and staff.

**CONSIDERATION OF
REVISED AGENDA**

Tursi moved; seconded by Langston to approve the revised agenda as presented.

Motion passed unanimously. Aye- Buie, Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

PUBLIC COMMENTS

None.

PRESENTATIONS

Sarah Waddle; English Professor, presented an annual review of the Honors Program at the college and provided information on the Valedictorian Scholarship. She then introduced Charla Wilson, an Honors student at the Ankeny campus, whose participation in the Honors Program motivated her to give back to her community by becoming a Physician Assistant.

Joe DeHart; Executive Director of Institutional Effectiveness, introduced his staff and provided a summary of each of their responsibilities within the department.

CONSENT ITEMS

Gallagher moved; seconded by Tursi to approve the consent items: a) Minutes from the December 14, 2015 Board Retreat and Regular Board Meeting; b) Human Resources report (Attachment #1); and c) Payables (Attachment #2).

Motion passed unanimously. Aye- Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.

**APPROVE SETTING
PUBLIC HEARING DATE
FOR FY2017 GENERAL
AND PLANT FUND
BUDGETS**

Board Report 16-001. Langston moved; seconded by Presnall recommending that the Board adopt a motion authorizing filing and publication of the proposed FY2017 General and Plant Fund Budgets (Funds 1, 2, and 7) and setting the public hearing on March 14, 2016.

Motion passed on a roll call vote. Aye- Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.

APPROVAL OF BOARD
POLICY 4024 – HONORS
PROGRAM AT DMACC

Board Report 16-002. Tursi moved; seconded by Gallagher recommending that the Board approve the proposed Board Policy 4024 – Honors Program at DMACC.

Motion passed unanimously. Aye- Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.

DMACC ANKENY
STUDENT CENTER PRE-
BID ELECTRICAL PACKAGE
- PAYMENT OF FINAL 5%
RETAINAGE

Board Report 16-003. Presnall moved; seconded by Tursi recommending that the Board approve the release for payment of the final 5% retainage to Wolin & Associates, Inc.

Motion passed on a roll call vote. Aye- Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.

DMACC BOONE CIVIL
ENGINEERING
TECHNOLOGY/DOT
ADDITION, BOONE,
IOWA- PAYMENT OF
FINAL 5% RETAINAGE

Board Report 16-004. Rouse moved; seconded by Langston recommending that the Board approve the release for payment of the final 5% retainage to HPC, L.L.C.

Motion passed on a roll call vote. Aye- Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.

CALLING OF A PORTION
OF NEW JOBS TRAINING
CERTIFICATES MULTIPLE
PROJECTS 38

Board Report 16-005. Attachment #3. Presnall moved; seconded by Tursi to adopt a resolution authorizing the calling of bonds for Multiple Projects 38.

Motion passed on a roll call vote. Aye- Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.

ANKENY CAMPUS
BUILDING 14 EAST ½
ROOF REPLACEMENT

Board Report 16-006. Attachment #4. Knott moved; seconded by Tursi recommending that the Board adopt a resolution adopting the proposed plans and specifications and form of contract and estimated costs for the DMACC Ankeny Campus Building 14 East ½ Roof Replacement, setting the Public Hearing date as March 14, 2016 at 4:00 p.m. and setting March 8, 2016 at 2:00 p.m. as the date for receipt of bids.

Motion passed on a roll call vote. Aye- Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.

APPROVE RETRAINING OR
TRAINING AGREEMENTS

Tursi moved; seconded by Langston to approve Items #13-20 as one consent item.

Motion passed on a roll call vote. Aye- Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.

*ARAG North America
Incorporated Project #4*

Board Report 16-007. Attachment #5. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **ARAG North America Incorporated Project #4**.

*Iowa Newspaper
Association Project #3*

Board Report 16-008. Attachment #6. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Iowa Newspaper Association Project #3**.

<i>Alliance Technologies, Inc. Project #3</i>	<u>Board Report 16-009</u> . Attachment #7. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under Chapter 260F , Code of Iowa, for Alliance Technologies, Inc. Project #3 .
<i>Broker Dealer Financial Services Corp.</i>	<u>Board Report 16-010</u> . Attachment #8. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under Chapter 260F , Code of Iowa, for Broker Dealer Financial Services Corp.
<i>Employee and Family Resources, Inc. Project #2</i>	<u>Board Report 16-011</u> . Attachment #9. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under Chapter 260F , Code of Iowa, for Employee and Family Resources, Inc. Project #2 .
<i>Iowa Network Services, Inc.</i>	<u>Board Report 16-012</u> . Attachment #10. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under Chapter 260F , Code of Iowa, for Iowa Network Services, Inc.
<i>Merit Resources, Inc.</i>	<u>Board Report 16-013</u> . Attachment #11. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under Chapter 260F , Code of Iowa, for Merit Resources, Inc.
<i>Webspec Design, LLC</i>	<u>Board Report 16-014</u> . Attachment #12. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under Chapter 260F , Code of Iowa, for Webspec Design, LLC .
APPROVE NEW JOBS TRAINING AGREEMENTS	Tursi moved; seconded by Langston to approve Items #21-51 as one consent item. Motion passed on a roll call vote. Aye- Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.
<i>Access Technologies, Inc. dba Access Systems, Inc. Project #3</i>	<u>Board Report 16-015</u> . Attachment #13. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under Chapter 260E , Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$130,000 aggregate principal amount of New Jobs Training Certificates (Access Technologies, Inc. dba Access Systems, Inc. Project #3) of the Des Moines Area Community College.
<i>Advanced Analytical Technologies, Inc.</i>	<u>Board Report 16-016</u> . Attachment #14. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under Chapter 260E , Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$140,000 aggregate principal amount of New Jobs Training Certificates (Advanced Analytical Technologies, Inc.) of the Des Moines Area Community College.
<i>American Packaging Corporation Project #6</i>	<u>Board Report 16-017</u> . Attachment #15. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under Chapter 260E , Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a

notice of intention to issue not to exceed \$515,000 aggregate principal amount of New Jobs Training Certificates (**American Packaging Corporation Project #6**) of the Des Moines Area Community College.

Athena GTX, Inc.

Board Report 16-018. Attachment #16. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$90,000 aggregate principal amount of New Jobs Training Certificates (**Athena GTX, Inc.**) of the Des Moines Area Community College.

*Barilla America, Inc.
Project #5*

Board Report 16-019. Attachment #17. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$90,000 aggregate principal amount of New Jobs Training Certificates (**Barilla America, Inc. Project #5**) of the Des Moines Area Community College.

*Big Top Productions, Ltd
Project #2*

Board Report 16-020. Attachment #18. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$165,000 aggregate principal amount of New Jobs Training Certificates (**Big Top Productions, Ltd Project #2**) of the Des Moines Area Community College.

*IPG – Industry People
Group, Incorporated dba
BirdDogHR & Design*

Board Report 16-021. Attachment #19. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$100,000 aggregate principal amount of New Jobs Training Certificates (**IPG – Industry People Group, Incorporated dba BirdDogHR & Design**) of the Des Moines Area Community College.

*Capital City Fruit Co.
Project #2*

Board Report 16-022. Attachment #20. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$90,000 aggregate principal amount of New Jobs Training Certificates (**Capital City Fruit Co. Project #2**) of the Des Moines Area Community College.

*Carrier Access, Inc.
Project #4*

Board Report 16-023. Attachment #21. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$235,000 aggregate principal amount of New Jobs Training Certificates (**Carrier Access, Inc. Project #4**) of the Des Moines Area Community College.

Cognizant Technology Solutions U.S. Corporation

Board Report 16-024. Attachment #22. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$405,000 aggregate principal amount of New Jobs Training Certificates (**Cognizant Technology Solutions U.S. Corporation**) of the Des Moines Area Community College.

Dee Zee, Inc. Project #4

Board Report 16-025. Attachment #23. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$250,000 aggregate principal amount of New Jobs Training Certificates (**Dee Zee, Inc. Project #4**) of the Des Moines Area Community College.

Fareway Stores, Inc. Project #7

Board Report 16-026. Attachment #24. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$320,000 aggregate principal amount of New Jobs Training Certificates (**Fareway Stores, Inc. Project #7**) of the Des Moines Area Community College.

Gooi Mortgage, Inc.

Board Report 16-027. Attachment #25. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$100,000 aggregate principal amount of New Jobs Training Certificates (**Gooi Mortgage, Inc.**) of the Des Moines Area Community College.

HotShot Deliveries, Inc.

Board Report 16-028. Attachment #26. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$40,000 aggregate principal amount of New Jobs Training Certificates (**HotShot Deliveries, Inc.**) of the Des Moines Area Community College.

Hy-Vee, Inc.

Board Report 16-029. Attachment #27. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$820,000 aggregate principal amount of New Jobs Training Certificates (**Hy-Vee, Inc.**) of the Des Moines Area Community College.

Iowa Steel Fabrication, LLC Project #2

Board Report 16-030. Attachment #28. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under

Chapter 260E, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$105,000 aggregate principal amount of New Jobs Training Certificates (**Iowa Steel Fabrication, LLC Project #2**) of the Des Moines Area Community College.

ITA Group, Inc. Project #4 Board Report 16-031. Attachment #29. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$655,000 aggregate principal amount of New Jobs Training Certificates (**ITA Group, Inc. Project #4**) of the Des Moines Area Community College.

Kuder, Inc. Board Report 16-032. Attachment #30. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$200,000 aggregate principal amount of New Jobs Training Certificates (**Kuder, Inc.**) of the Des Moines Area Community College.

*MTS Iowa, Inc. dba
Majestic Truck Services* Board Report 16-033. Attachment #31. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$65,000 aggregate principal amount of New Jobs Training Certificates (**MTS Iowa, Inc. dba Majestic Truck Services**) of the Des Moines Area Community College.

*Midland National Life
Insurance Company
Project #10* Board Report 16-034. Attachment #32. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$275,000 aggregate principal amount of New Jobs Training Certificates (**Midland National Life Insurance Company Project #10**) of the Des Moines Area Community College.

*Nationwide Mutual
Insurance Company dba
Nationwide is on Your
Side Project #10* Board Report 16-035. Attachment #33. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$3,860,000 aggregate principal amount of New Jobs Training Certificates (**Nationwide Mutual Insurance Company dba Nationwide is on Your Side Project #10**) of the Des Moines Area Community College.

*Performance Marketing
of Iowa, Inc.* Board Report 16-036. Attachment #34. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a

notice of intention to issue not to exceed \$90,000 aggregate principal amount of New Jobs Training Certificates (**Performance Marketing of Iowa, Inc.**) of the Des Moines Area Community College.

*Precision, Inc. dba
Precision Pulley and Idler
Project #3*

Board Report 16-037. Attachment #35. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$180,000 aggregate principal amount of New Jobs Training Certificates (**Precision, Inc. dba Precision Pulley and Idler Project #3**) of the Des Moines Area Community College.

*Puck Custom Enterprises,
Inc. Project #4*

Board Report 16-038. Attachment #36. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$115,000 aggregate principal amount of New Jobs Training Certificates (**Puck Custom Enterprises, Inc. Project #4**) of the Des Moines Area Community College.

*Ruan Transport
Corporation Project #3*

Board Report 16-039. Attachment #37. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$160,000 aggregate principal amount of New Jobs Training Certificates (**Ruan Transport Corporation Project #3**) of the Des Moines Area Community College.

Shift Interactive, LLC

Board Report 16-040. Attachment #38. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$85,000 aggregate principal amount of New Jobs Training Certificates (**Shift Interactive, LLC**) of the Des Moines Area Community College.

Ventech Solutions, Inc.

Board Report 16-041. Attachment #39. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$1,640,000 aggregate principal amount of New Jobs Training Certificates (**Ventech Solutions, Inc.**) of the Des Moines Area Community College.

*Walsh Door & Hardware
Co. Project #2*

Board Report 16-042. Attachment #40. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$105,000 aggregate principal amount of New Jobs Training Certificates (**Walsh Door & Hardware Co. Project #2**) of the Des Moines Area Community College.

Weiler, Inc. Project #4

Board Report 16-043. Attachment #41. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$1,070,000 aggregate principal amount of New Jobs Training Certificates (**Weiler, Inc. Project #4**) of the Des Moines Area Community College.

Windsor Window
Company Project #7

Board Report 16-044. Attachment #42. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$135,000 aggregate principal amount of New Jobs Training Certificates (**Windsor Window Company Project #7**) of the Des Moines Area Community College.

Workiva, Inc. Project #4

Board Report 16-045. Attachment #43. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the issuance of New Jobs Training Certificates, directing the publication of a notice of intention to issue not to exceed \$475,000 aggregate principal amount of New Jobs Training Certificates (**Workiva, Inc. Project #4**) of the Des Moines Area Community College.

APPROVE AGREEMENT
WITH ANKENY PUBLIC
SCHOOLS

Board Report 16-046. Attachment #44. Pugel moved; seconded by Langston recommending that the Board approve the Agreement between Ankeny Schools and DMACC.

Motion passed on a roll call vote. Aye- Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.

FINANCIAL REPORT

Greg Martin, Vice President of Business Services, presented the January 2016 Financial Report and Plant Fund Status Report as seen in Attachment #45 to these minutes.

COMMITTEE REPORTS

None.

ADJOURN

Gallagher moved; seconded by Langston to adjourn. Motion passed unanimously and at 5:10 p.m. Board Vice Chair Halterman adjourned the meeting. Aye- Gallagher, Halterman, Knott, Langston, Presnall, Pugel, Rouse, Tursi. Nay-none.


JOE PUGEL, Board Chair


CAROLYN FARLOW, Board Secretary