

# Des Moines Area Community College

## 2018-2019 Unusual Enrollment History Review

**Student Name** (please print) \_\_\_\_\_

**DMACC ID** \_\_\_\_\_

Your 2018-2019 FAFSA indicates you have attended several institutions and received federal financial aid. You can view your enrollment and financial aid history at [www.nsls.ed.gov](http://www.nsls.ed.gov). Per federal regulation and institutional policy, we are required to review your enrollment history before your eligibility for financial aid can be determined. Please follow the instructions below, and return this form and any additional documentation required. Failure to complete the entire form and provide all necessary documentation may result in denial of your financial aid. If you are denied you will not be eligible for federal aid; however, you will be provided with information on how you may regain eligibility for aid. To be considered for financial aid, please complete the steps below and return this form to the Financial Aid Office.

**Step 1 – Schools Attended**

Submit an official academic transcript to the DMACC Admissions Office for all institutions you attended during any of the following academic years: 2014-2015, 2015-2016, 2016-2017 and 2017-2018. In addition, complete the chart below.

Name of School Attended	Dates Attended	Transcript submitted? (Y/N)	Were Satisfactory Academic Progress standards met?

If you need more space for additional schools, please attach a separate page. On a case-by-case basis, the Financial Aid Office may require official transcripts from institutions for which a disbursement of a Federal Pell Grant or Federal Direct Loan occurred prior to the previous four-year period. Such cases include suspected fraud, an attempt to attend only long enough to receive a financial aid disbursement, or a student’s failure to maintain satisfactory academic progress.

**Step 2 – Documentation**

For each school listed in Step 1 where you did not meet Satisfactory Academic Progress (SAP) standards, attach a typed statement explaining in detail the reason(s) you did not meet SAP standards. Please also include an explanation concerning why you were required to attend multiple institutions. Attach documentation to support your circumstances. The form and documentation can be mailed or faxed (see below).

**Step 3 – Certification and Signature**

By signing this form, I certify that all of the information reported above and included in my statement is complete and correct. I understand if I purposely give false or misleading information, I may be subject to fine, imprisonment or both.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Financial Aid Office use only: \_\_\_\_\_ Appeal approved \_\_\_\_\_ Appeal denied \_\_\_\_\_

Additional comments: \_\_\_\_\_

**Des Moines Area Community College Attn: Financial Aid Office**  
**2006 S. Ankeny Blvd Ankeny, IA 50023**  
**Fax: 515-965-7124 Ph: 1-800-362-2127, ext. 6282**

\_\_\_\_\_ **Federal** \_\_\_\_\_ **Institutional**