



Level C

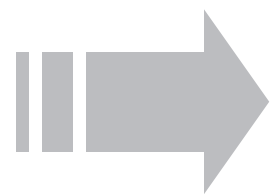
Reading

STEPS

Sample Items

2023





Turn the page.

DIRECTIONS

1. Mark your answers on the answer sheet. Use a number 2 pencil only.
 2. Please do **not** write in the test booklet.
 3. Try to answer every question. Choose the **one** best answer. If you want to change an answer, be sure to erase the first mark completely.
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Practice



CameraWorld
Employee Newsletter

Welcome!

1 Camera World wants to welcome Sandra Kim to the accounting
2 team. Sandra brings 20 years of experience in the camera business,
3 including 12 years with our competitor, Photo Works. Please take a
4 moment to stop by Sandra's desk and introduce yourself to the newest
5 player on our team.

Practice 1

What is the main reason this announcement is in the newsletter?

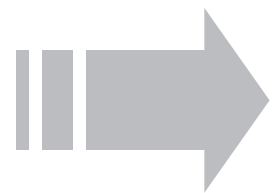
- A. to say goodbye to Sandra
- B. to make Sandra feel welcome
- C. to talk about benefits at Photo Works
- D. to describe Sandra's accounting duties

Practice 2

In line 5, the writer of the newsletter uses the word team to give a feeling of _____.

- A. ability
- B. athletics
- C. community
- D. weakness





Turn the page to begin the test.

IVY VINE COLLEGE

New service starting October 10!



park&ride

free shuttle bus service

from all student parking lots to all classroom buildings

Buses run every 15 minutes

Monday - Friday

6:00 am - midnight

Students only

Students must show Student ID

1. What is this sign about?

- A. locating parking spots
- B. getting student ID cards
- C. student class schedules
- D. a transportation service

2. Students can get a shuttle bus _____.

- A. 24 hours a day
- B. on the weekend
- C. without a student ID
- D. from student parking lots

❖ **EMPLOYEE STORE OPENING CHECKLIST**

- 1.** Unlock door
- 2.** Turn off alarm
- 3.** Turn on lights
- 4.** Change sign on door to OPEN
- 5.** Greet customers

3. This sign tells employees how to _____.

- A. open the store
- B. order supplies
- C. set the alarm
- D. help customers

4. Employees turn off the alarm after _____.

- A. turning on the lights
- B. changing the sign
- C. unlocking the door
- D. greeting customers



Family Fitness Center

Physical Fitness Profile

Section 1

Name Barry Marooki Height 5' 8" Weight 240
Age 31 Occupation: construction

Section 2

What is your fitness goal? Check which applies:

- Overall fitness Cardiovascular improvement
 Weight loss Other

Section 3

Have you ever followed a physical fitness program? Yes No (circle one)

If yes, please explain: Played high school football.

Section 4

How much time do you have available to exercise on your own?

Minutes per day 30 45 60 75 90
Days of the week SUN MON TUE WED THU FRI SAT
Time of day AM PM

Section 5

Additional Information: I am interested in an exercise routine and techniques to help prevent pain and swelling in my knee, which I injured on a construction job three years ago.

-
5. The purpose of this form is for Barry to explain ____.
- A. to his boss how he got injured at a construction job
 - B. his exercise history and what services he needs
 - C. how he is dealing with current health issues
 - D. what he likes about his weekly exercise routine

6. What is Barry's fitness goal?
- A. to lose weight
 - B. to play football again
 - C. to be well enough to work construction
 - D. to find a person to exercise with

7. In Section 5, which word *best* matches the meaning of techniques?
- A. events
 - B. machines
 - C. schedules
 - D. strategies

Job Search

Job Title, Keywords



Location

Townsville



Search

1 Result

Position: Zoo Helper

234 Zoo Drive, Townsville PA

Posted: 2 days ago Salary: \$12.41 - \$27.84 per hour Part Time

The Zoo Helper will answer questions from zoo visitors and provide information about the animals. The Zoo Helper does not take care of the animals. During the summer, the Zoo Helper will teach at the children's summer camps.

Hours: Monday – Friday, 8 a.m. to 12 p.m.

Apply Now!

8. What is this information about?

- A. a new job
- B. new summer camps
- C. the zoo hours
- D. a zoo program

9. The zoo helper will _____.

- A. clean the animals
- B. work full time
- C. feed the animals
- D. teach in the summer

10. The word provide means _____.

- A. learn
- B. give
- C. take
- D. read



Valleyview Adult School

Computer skills Training

Valleyview Adult School has a new Computer Skills class. The class will help students prepare for the computer skills test. Students passing the test will receive a certificate to show employers.

When are the classes?

- Tuesday & Thursday, 6:00 - 9:00 pm
- August 25 - December 11

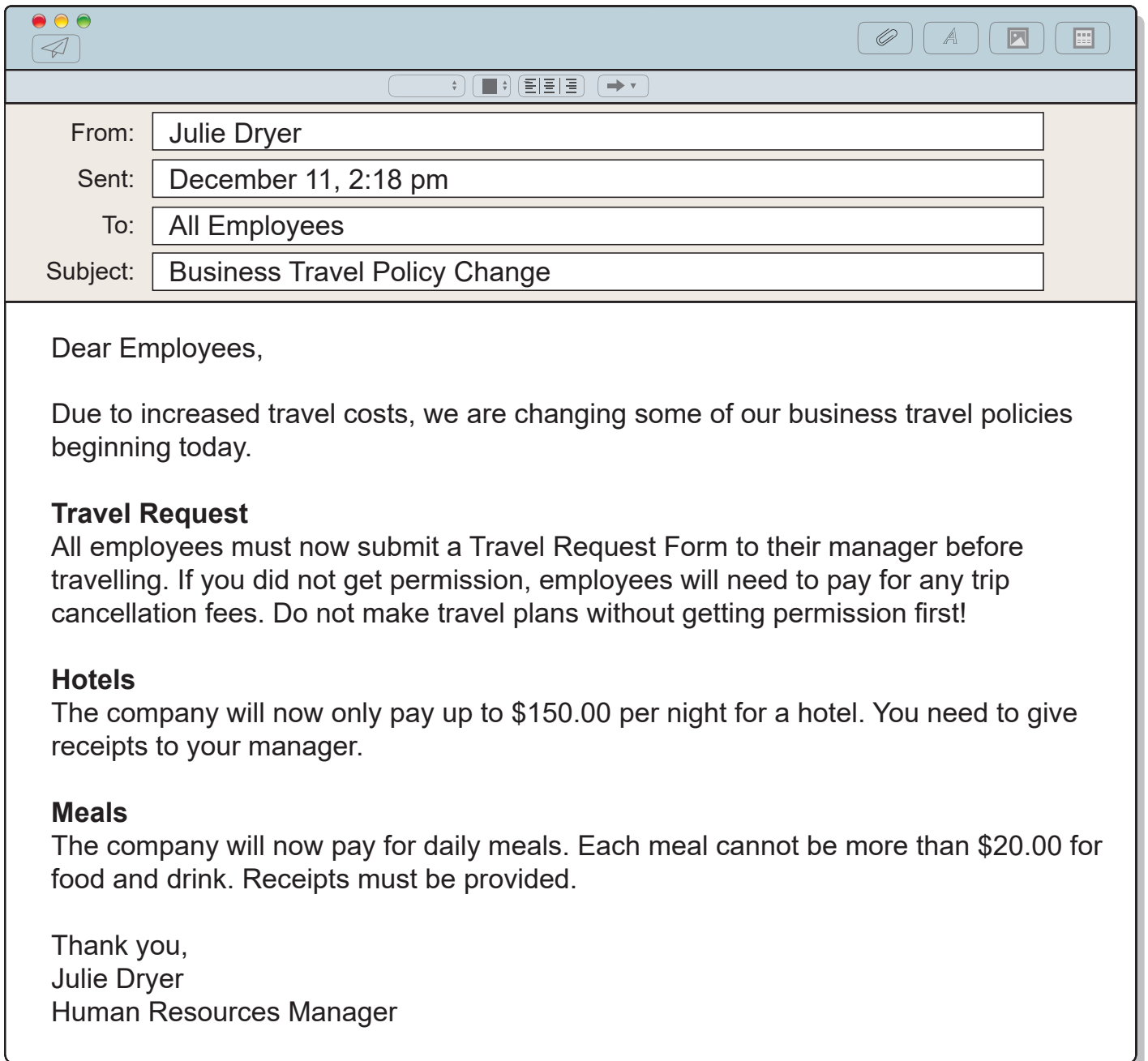
What is required to take the class?

- Access to a computer at home
- Must be 18 years of age or older

For more information, please call 212-555-5674

Register for class now at
register@valleyviewadult.edu

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11. Why did the school make the announcement?
- A. to tell students about new computer jobs
 - B. to get students to sign up for a new class
 - C. to explain the new computer skills test
 - D. to give information about a new adult school
12. What does someone need to sign up for the class?
- A. a job using computers
 - B. a computer skills certificate
 - C. a computer at home
 - D. a score on the computer skills test
13. What does register mean?
- A. sign up
 - B. meet up
 - C. pay
 - D. apply



14. The main purpose of this e-mail is to tell employees about _____.

- A. the cost of a new work trip
- B. dates employees can travel
- C. travel policies that changed
- D. managers going on work trips

15. How much will the company pay for each meal?

- A. \$20
- B. \$60
- C. \$150
- D. nothing

16. This e-mail says that employees _____.

- A. have to travel with a manager
- B. do not need to submit travel receipts
- C. will get only one meal paid for per day
- D. may have to pay for trip cancellation fees

CASAS Reading STEPS Sample Test Items for Instructional Use

CASAS Reading STEPS – Sample Test Items

Answer Keys

Level C

Practice 1. B

Practice 2. C

1. D

2. D

3. A

4. C

5. B

6. A

7. D

8. A

9. D

10. B

11. B

12. C

13. A

14. C

15. A

16. D