DES MOINES AREA COMMUNITY COLLEGE

Application for Admission

Admission Steps

Apply online at www.dmacc.edu/admissions

NEW STUDENTS:

- ☐ 1. Submit a completed DMACC application for admission
- ☐ 2. Submit one of the following:
  - a. COMPASS/ACCUPLACER and ALEKS assessment scores (Assessment scores used for admission purposes must be (5) five years old or less from the test date)
  - b. ACT scores in reading, writing, and math. All must be submitted
  - c. Provide evidence of successful college experience in math, reading, and writing course work.
- ☐ 3. If you are not a resident of Iowa, provide proof of secondary education completion by submitting official high school or GED/ HiSET transcripts
- ☐ 4. If you have attended another college or university and have credit to be counted toward program requirements, submit official transcripts from those institutions.
- ☐ 5. Complete any program prerequisites for your specific program. www.dmacc.edu/programs

GUEST STUDENTS:

STUDENTS WHOSE PRIMARY ENROLLMENT IS AT ANOTHER COLLEGE OR UNIVERSITY AND DO NOT PLAN TO ENROLL IN A PROGRAM OF STUDY AT DMACC.

- ☐ 1. Submit a completed DMACC Application for Admission. Always apply as Liberal Arts, no matter what your major.
- ☐ 2. Provide proof of enrollment such as an acceptance letter or valid student ID from primary school of attendance.
  (Note: Guest students are not eligible for financial aid and must remain part-time during fall and spring semesters.)

HIGH SCHOOL STUDENTS:

STUDENTS CURRENTLY ENROLLED IN HIGH SCHOOL WHO PLAN TO TAKE COURSES AT DMACC WHILE CURRENTLY ENROLLED IN HIGH SCHOOL.

Juniors and Seniors—Complete steps 1 and 2 below if enrolling as a part-time student. Complete steps 1, 2 and 3 if enrolling as a full-time student.
Freshmen, Sophomores and Home-Schooled Students—Complete steps 1, 2, 3 and 4. Freshmen and Sophomores are limited to **no more than** two credit courses each semester and must remain part-time students.

- ☐ 1. Submit a completed DMACC Application for Admission.
- ☐ 2. Submit completed DMACC Permission Form for High School Student.
- ☐ 3. Complete COMPASS/ACCUPLACER and ALEKS testing or submit ACT scores. Course placement is based on the COMPASS/ACCUPLACER and ALEKS or ACT scores. (Assessment scores used for admission purposes must be (5) five years old or less from the test date)
- ☐ 4. Meet with a DMACC advisor or counselor prior to registration.

RETURNING STUDENTS:

- ☐ 1. If you attended DMACC more than three years ago, you need to reapply.
- ☐ 2. If you attended DMACC fewer than three years ago, you do not need to reapply.

You may contact an Academic Advisor at 515-964-6200 if you have questions.

INTERNATIONAL STUDENTS:

Please contact the International Student Office at 1-800-362-2127 ext. 7180 or email them at: intlstudentoffice@dmacc.edu to learn more about the DMACC International Application for Admission.

Return to: Admissions Office
Des Moines Area Community College
2006 S. Ankeny Blvd., Ankeny, IA 50023-3993
or apply online at www.dmacc.edu/admissions

Contact us at www.DMACC.edu or by calling 515-965-7337

Ankeny Campus
2006 S. Ankeny Blvd.
Ankeny, Iowa 50023-3993
515-964-6200

Boone Campus
1125 Hancock Drive
Boone, Iowa 50036-5399
515-432-7203

Carroll Campus
906 N. Grant Road
Carroll, Iowa 51401-2525
712-792-1755

Newton Campus
600 N. 2nd Avenue W.
Newton, Iowa 50208-3049
641-791-3622

Urban/Des Moines Campus
1100 7th Street
Des Moines, Iowa 50314-2597
515-244-4226

West Des Moines Campus
5959 Grand Avenue
West Des Moines, Iowa 50266-5302
515-633-2407

DMACC
DES MOINES AREA COMMUNITY COLLEGE
Life's Calling™

Application For Admission

Responses to all items are required for admission.
Please print legibly with a pen and stay in the boxes.

SECTION 1 Personal Information

1. Social Security Number ___ – ___ – ____ Used for services such as transcripts, enrollment verification, tax reporting and financial aid. A DMACC ID number will be issued after your application is processed.

2. Legal Last Name (Family Name) **First** (Given Name) **M.I.**

3. All Former Legal Last Name(s)

4. Email Address

5. Number and Street Address **Apartment/Lot Number, etc.**

City **State** **ZIP**

6. Home Telephone
(Area Code) Telephone Number

Cell Phone
(Area Code) Telephone Number

7. Gender
☐ Male ☐ Female

8. Birthdate
Month Date Year

9. Ethnic/Race Information
Which race are you?
(You may select more than one)

☐ American Indian or Alaskan Native
☐ Black or African American ☐ Asian
☐ Native Hawaiian or Other Pacific Islander ☐ White

Are you Hispanic/Latino? ☐ Yes ☐ No

10. Personal Background

Is English your first (native) language? ☐ Yes ☐ No
See page 2, section 1.
Are you a single parent? ☐ Yes ☐ No
Are you a displaced homemaker? ☐ Yes ☐ No
Did either of your parents attend college? ☐ Yes ☐ No
Are you a U.S. Veteran, a reservist or currently on active duty? ☐ Yes ☐ No
Are you the spouse or dependent of a U.S. Veteran or active duty personnel? ☐ Yes ☐ No

11. Emergency Information

Name someone to contact in case of an emergency

Address Apartment/Lot Number, etc.

City State ZIP

(Area Code) Telephone Number Relationship to student

Email Address

Admission Information

12. Semester you plan to start at DMACC
1. ☐ Fall 2. ☐ Spring 3. ☐ Summer Year:

13. DMACC location you plan to attend:
☐ Ankeny ☐ Boone ☐ Carroll ☐ Newton ☐ Urban/Des Moines ☐ West Des Moines
☐ Ames ☐ Perry ☐ Southridge ☐ Online Only

14. I plan to enroll
☐ Full-time (12 credits or more) (Full-time summer is 8 credits or more.)
☐ Part-time (11 credits or less) (Part-time summer is 7 credits or less.)
☐ As a Guest Student (students whose primary enrollment is at another institution)

15. Do you plan to apply for need-based financial aid? (If yes, please submit official high school or HiSET transcripts and all college transcripts) ☐ Yes ☐ No

16. Do you plan to receive an associate degree, diploma or certificate of specialization from DMACC? ☐ Yes ☐ No

17. If yes, indicate which award you are seeking:
The Program of Interest selected must agree with the award offered in the program.

☐ **Associate in Arts (AA) Degree**
Associate of Art provides the courses of study equivalent to those offered to freshman and sophomore-level students in most four-year colleges/universities.

☐ **Associate in Applied Science (AAS)**
is a two-year degree designed to develop the student's competence for employment in a specific occupation field.

☐ **Associate in Science (AS) Degree**
Associate of Science provides the courses of study equivalent to those offered to freshman and sophomore-level students pursuing majors in Science, Technology, Engineering or Mathematics at any four-year college/university.

☐ **Associate in General Studies (AGS)**
provides students the opportunity to select their coursework to meet specific educational goals and interests. It is generally not designed to meet college transfer requirements.

☐ **Diploma**
provides students the opportunity to satisfactorily complete a career or technical program that is typically one year long (that may include three semesters) and includes at least one general education course in addition to courses designed to develop a person's technical skills and knowledge.

☐ **Certificate of Specialization**
provides students the opportunity to satisfactorily complete a shorter course of study in a vocational or technical area, usually no longer than two semesters and usually designed to develop specific skills. Some certificate programs are too short to qualify for federal financial aid.

DMACC Programs Available

PROGRAMS OF INTEREST	AWARD	CAMPUS	START TERM
Accounting/Bookkeeping	Diploma	A,U,0	Any
Accounting	Certificate	A,B,C,U,N,0	Any
Accounting for Entrepreneurs	Certificate	A,U,0	Any
Accounting Income Tax Preparer	Certificate	A,B,U	Any
Accounting Payroll	Certificate	A,U,0	Any
Accounting Specialist	AAS	A,U,0	Any
Administrative Assistant	Diploma	A,B,C,U	Any
Adult Services	Certificate	A	Any
Advanced Manufacturing Technology	AAS	A	Fall
Advanced Nurse Aide	Certificate	A,B,C,U,N,W	Any
Aging Services Management	AAS	A	Any
Agri-Business	AAS	A	Any
Agri-Business - Agronomy	Certificate	A	Any
Agri-Business - Animal Science	Certificate	A	Any
Agri-Business - Farm Management	Certificate	A	Any
Agri-Business - Sales/Service	Certificate	A	Any
Agri-Business-Sustainable Agriculture	Certificate	A	Any
Airbrush Art	Certificate	A	Any
Animation & Rich Media Advanced	Certificate	A	Fall
Animation & Rich Media	AAS	A	Fall
Animation & Rich Media	Certificate	A	Fall
Animation & Rich Media	Diploma	A	Fall
Advanced Animation/Rich Media	Certificate	A	Fall
Applied Engineering Technology	Diploma	A	Fall
Applied Eng Tech-Electr Mechan Tech	AAS	A	Fall
Applied Eng Tech-Wind Turbine Tech	AAS	A	Fall
Arboriculture	Certificate	A	Fall
Architectural Technologies	AAS	A	Fall
Architectural Technologies	Diploma	A	Fall
ASEP - General Motors	AAS	A	Any
Associate General Studies	AGS	All	Any
ASSET - Ford	AAS	A	Fall/Spring
Auto Chassis & Power Train	Diploma	A	Fall/Spring
Auto Collision Technology	AAS	A	Fall/Spring
Auto Collision Technology	Diploma	A	Fall/Spring
Auto Engines & Tune-Up	Diploma	A	Fall/Spring
Auto Maintenance & Light Repair	Diploma	A	Fall/Spring
Auto Mechanic Technology	AAS	A	Fall
Auto Minor Rpr/Vehicle Maintenance	Certificate	A	Fall
Basic Visual Communications	Certificate	A	Fall
Bio-Medical Elect Technology	Certificate	A	Any
Biotechnology	AS	A	Any
Biotechnology	AAS	A	Any
Biotechnology Laboratory Methods	Certificate	A	Any
Building Maintenance	Certificate	A,N	Any
Building Trades	Diploma	A	Fall
Business Administration	AAS	All	Any
Business Administration	AA	All	Any
Business Information Systems	AAS	A,U	Any
C++ Developer	Certificate	A	Any
C# Developer	Certificate	A	Fall
CAP - Chrysler Prog.	AAS	A	Any
Caterpillar Technology	AAS	A	Any
Civil Eng Technology	AAS	B	Any
Civil Eng Technology	Diploma	B	Any
CNC Operator	Certificate	A	Any
Computer-Aided Design	AAS	A	Fall
Computer-Aided Design	Diploma	A	Fall
Computer Languages	Diploma	A	Any
Crime Scene Investigation	Certificate	A	Any
Criminal Justice	AA	A	Any
Criminal Justice Law Enforcement	AAS	A	Any
Criminal Justice Corrections	AAS	A	Any
Criminal Justice Electronic Crime	AAS	A	Any
Criminal Justice Homeland Security	AAS	A	Any
Culinary Arts	AAS	A	Fall/Spring
Culinary Arts	Diploma	N	Fall/Spring

PROGRAMS OF INTEREST	AWARD	CAMPUS	START TERM
Database Specialist	Certificate	A	Any
Dental Assistant	Diploma	A	Fall
Dental Hygiene	AAS	A	Fall
Diemaking	Diploma	A	Fall
Diesel Technology	AAS	A	Any
Diesel Technology	Diploma	A	Any
Dietary Manager	Certificate	A	Any
Digital Forensic Investigation	Certificate	A	Fall
Digital Illustration	Certificate	A	Any
Digital Marketing	Certificate	A	Any
Digital Publishing	Certificate	A	Any
Early Childhood Education	AAS	A	Any
Early Childhood Education	Certificate	A,U,N	Any
Early Childhood Education	Diploma	A,N	Any
Early Childhood Program Administration	Certificate	A,U	Any
Electrical Construction Trades	Diploma	N	Fall
Electronics Engineering Technology	AAS	A	Fall
Electronics Fundamentals	Diploma	A	Fall
Electro-Mechanical Technology	Certificate	A	Fall
Emergency Medical Tech Basic	Certificate	A	Any
Entrepreneurship	Certificate	A,U	Any
Entrepreneurship	Diploma	A,U,B	Any
Environmental Science	AA	A,B,U	Any
Fashion Design	AAS	A	Any
Fashion Design	Diploma	A	Any
Fashion Styling	Certificate	A	Any
Financial Administration	AA	A,B,C,N,U,0	Any
Fire Protection Technology	Certificate	A	Any
Fire Science Technology	AAS	A	Fall
Fitness & Sports Management	AS	B	Any
Fluid Power Technology	AAS	A	Any
Fluid Power Technology	Diploma	A	Any
Funeral Services	AAS	A	Fall
Gerontology Specialist	Certificate	A	Any
Graphic Design	AAS	A	Fall
Greenhouse Production	Certificate	A	Any
Health Information Technology	AAS	A	Fall
HIT Healthcare Professional	Certificate	A	Fall
HIT Information Tech Professional	Certificate	A	Fall
Heat, Air Cond, Refrig Tech	AAS	A	Fall
Heat, Air Cond, Refrig Tech	Diploma	A	Fall
Homeland Security	Certificate	A	Fall
Horticulture	AAS	A	Any
Hospitality Business	Diploma	A	Fall
Hotel Restaurant Managemnet	AAS	A	Fall
Human Resources Management	Certificate	A	Any
Human Services	AAS	A,N,U,C	Any
InDesign	Certificate	A	Fall
Informatics	Certificate	U	Any
Info Tech Network Admin	AAS	A	Fall
Insurance Services	Certificate	A,C,B,U,W,N,0	Any
Interactive Media	Certificate	A	Fall
Interior Design Consultant	Certificate	A	Any
Interpretation & Translation	AAS	U	Any
Interpretation - Business	Certificate	U	Fall
Interpretation - Education	Certificate	U	Fall
Interpretation – Generalist	Certificate	U	Any
Interpretation – Healthcare	Certificate	U	Any
Interpretation - Human Services	Certificate	U	Fall
Interpretation – Judiciary	Certificate	U	Any
Java App Developer	Certificate	A	Any
Landscape	Certificate	A	Any
Liberal Arts	AA	All	Any
Liberal Arts	AS	All	Any
Long-Term Care Admin.	Certificate	A	Any
Long-Term Care Admin.- Practicum	Certificate	A	Any
Machinist Technology	Diploma	A	Fall
Maintenance (Diesel)	Certificate	A	Fall/Spring

PROGRAMS OF INTEREST	AWARD	CAMPUS	START TERM
Management	Certificate	A,N	Any
Management	AAS	A,N	Any
Management	AA	A	Any
Management Info Systems	AA	A,U	Any
Marketing	AAS	A	Any
Marketing	AA	A	Any
Medical Assistant	Diploma	A	Fall
Medical Coding Certificate Preparation	Certificate	A	Any
Medical Insurance & Coding	Certificate	A	Any
Medical Laboratory Technology	AAS	A	Fall
Medical Office Specialist	AAS	A	Fall
Medical Office Specialist	Diploma	A	Fall
Mobile Development Technology	Certificate	A,U	Any
Mortuary Science	A.S.D.	A	Fall
Network Security Manager	Certificate	U	Any
Network Tech-Telecommunications Data	AAS	W	Any
Network Tech-Telecommunications Data	Certificate	W	Any
Nurse Aide	Certificate	A,B,C,N,U,W	Any
Nursing-Practical	Diploma	B	Spring
Nursing	AAS	C,N,U,B,A	Fall
Office/Clinic Support Assistant	Certificate	A	Any
Paralegal	AAS	U	Any
Paralegal	Certificate	U	Any
Paramedic Specialist	AAS	A	Fall
Paramedic Specialist	Certificate	A	Fall
Pharmacy Technician	Diploma	A	Fall/Spring
Phlebotomy	Certificate	A	Fall/Spring
Photography	AAS	A	Any
Photography	Diploma	A	Any
Photography	Certificate	A	Any
Photography, Advanced	Certificate	A	Any
Realtime Court Reporting	AAS	N	Fall
Respiratory Therapy	AAS	A	Fall
Respiratory Therapy & Sleep Medicine	Certificate	A	Fall
Retail Management	Certificate	A	Any
Retail Management	Diploma	A	Any
Robotics & Control Systems Engr Tech	AAS	A	Fall
Sales	Certificate	A	Any
Sales & Management	Diploma	A	Any
Supervision	Certificate	A	Any
Surgical Technology	Diploma	U	Fall
Tool & Die	AAS	A	Fall
Turf Maintenance	Certificate	A	Any
Veterinary Technology	AAS	A	Fall
Video Editing	Certificate	A	Fall
Video Production	Diploma	A	Fall
Video Production	Certificate	A	Fall
Visual Communication	Diploma	A	Fall
Viticulture	Certificate	A	Any
Wastewater Apprenticeship	Certificate	A	Any
Wastewater Treatment & Collection Sys	Certificate	A	Any
Water Environmental Technology	AAS	A	Fall
Water Apprenticeship	Certificate	A	Any
Water & Wastewater Technology	Diploma	A	Any
Water Treatment & Distribution System	Certificate	A	Any
Web Developer	Certificate	A	Any
Web Developer	Diploma	A	Any
Web Developer, Advanced	Certificate	A	Fall/Spring
Web Development	AAS	A	Any
Welding	Diploma	A,N	Any
Welding – Blueprint Read	Certificate	A,N	Any
Welding – Gas Metal Arc	Certificate	A,N	Any
Welding – Gas Tungsten Arc	Certificate	A,N	Any
Welding – Production MIG	Certificate	A,N	Any
Welding – Shielded Metal Arc	Certificate	A,N	Any
Welding – Thermal Cutting	Certificate	A,N,C	Any
GMAW Advanced Welding Certificate	Certificate	A,N,C	Any
SMAW Advanced Welding Certificate	Certificate	A,N,C	Any

Planned Academic Program/Transfer Major

18. Program of Interest

(All programs are listed on page 6.)

19. If you selected Liberal Arts AA or AS above, what will be your Transfer Pathway? Please indicate from the list below which area of concentration you wish to pursue.

Liberal Arts-AA
- Transfer Pathway—Communication
- Transfer Pathway—Humanities
- Transfer Pathway—Social and Behavioral Science
- Transfer Pathway—Still Deciding
- Pre-Business
- Pre-Education
- Pre-Law
- Pre-Medicine

Liberal Arts-AS
- Transfer Pathway-STEM
- Transfer Pathway—Still Deciding
- Pre-Engineering

*Selected courses in this program are offered at this campus.

Campus Codes: (A) Ankeny • (B) Boone • (C) Carroll • (N) Newton • (U) Urban/Des Moines • (W) West Des Moines • (0) Online

AA = Associate in Arts Degree; AS = Associate in Science Degree; AAS = Associate in Applied Science Degree; AGS = Associate in General Studies Degree ASD = Advanced Standing Diploma

Admission Information

20. DMACC Education Goals (select one)

UN. ☐ Undecided/unknown
SI. ☐ Self-improvement
PI. ☐ Personal interest
CC. ☐ Prepare to change careers
CL. ☐ Meet certification or licensure requirements
EX. ☐ Explore course to decide on career
IS. ☐ Improve skills for present job
JM. ☐ Prepare to enter job market
TA. ☐ Transfer to another college or university
Institution name? _____

Citizenship and Residency Information

21. Are you a: U. S. Citizen ☐ U.S. Permanent Resident/Green Card Holder ☐ Refugee ☐ Visa Holder ☐ (Visa holders must fill out an International application.)

If you are a United States Permanent Resident or Refugee, please list your country of origin _____ and provide a copy of your Permanent Resident card or I-94.

Iowa Residency Information

22. I am a current resident of the state of _____

The Iowa Department of Education determines the requirements for all Iowa community colleges, which may differ from those at state universities. In most instances, students will be considered residents of Iowa, for tuition and fee purposes, if they are permanently domiciled in Iowa and have resided in the state for a period of not less than 90 days prior to the start of the semester in which they plan to attend. A Request for Determination of Residency Status Form must be submitted before the first day of the semester along with documentation proving residency. Complete information may be found at www.www.dmacc.edu/admissions/pages/residency.aspx. Applicants who are not residents of Iowa are required to submit official transcripts showing high school or HiSET completion prior to acceptance at DMACC. If a degree was not obtained, students must pass the COMPASS – Ability to Benefit exam. Official college transcripts may be used to meet this admission requirement as well. If you are not a resident of Iowa, provide proof of secondary education completion by submitting official high school or HiSET transcripts. If you have attended another college or university and have credit to be counted toward program requirements, submit official transcripts from those institutions.

Secondary Education Information (High School or HiSET)

List current or last high school attended. (If you have received your high school diploma from DMACC or another community college, enter the name of the college as high school last attended.)

23. Name and Location of High School Last Attended

City **State** **ZIP** –

24. Have you graduated or will you graduate with a:

☐ High School Diploma
☐ Home School Diploma
☐ HiSET Diploma
☐ Adult High School Diploma
☐ None of the above

25. Year of Graduation? _____

College Education Information

List all colleges (including DMACC) previously attended for credit courses in order of attendance

26. College Name (most recent)

City | State | From Month/Year | To Month/Year | Type of Degree Earned

College Name

City | State | From Month/Year | To Month/Year | Type of Degree Earned

College Name

City | State | From Month/Year | To Month/Year | Type of Degree Earned

TO ASSURE PROPER COMPLIANCE WITH STATE AND FEDERAL FINANCIAL AID REGULATIONS, STUDENTS WANTING TO RECEIVE FINANCIAL AID WHILE ATTENDING DMACC WHO HAVE ATTENDED OTHER INSTITUTIONS WILL NOT HAVE THEIR AID PAPERS PROCESSED UNTIL ALL OF THEIR TRANSCRIPTS HAVE BEEN RECEIVED AND REVIEWED. AN OFFICIAL TRANSCRIPT FROM EACH INSTITUTION ATTENDED MUST BE SUBMITTED DIRECTLY TO THE DMACC ANKENY ADMISSIONS OFFICE. ALL DOCUMENTS SUBMITTED BECOME THE PROPERTY OF DMACC AND CANNOT BE RETURNED TO THE STUDENT OR SENT TO OTHER INSTITUTIONS.

I CERTIFY THAT ALL STATEMENTS ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AGREE TO ABIDE BY ALL APPROVED COLLEGE POLICIES AS OUTLINED IN THE CURRENT ISSUE OF THE COLLEGE CATALOG AND STUDENT HANDBOOK. I AGREE TO REPORT ALL CHANGES, INCLUDING NAME AND ADDRESS, TO THE STUDENT SERVICES OFFICE AT ANY DMACC CAMPUS WITH THE UNDERSTANDING THAT MY ADMISSION MAY BE DELAYED IF ALL CHANGES ARE NOT REPORTED. I UNDERSTAND THAT FALSIFICATION OR OMISSION OF INFORMATION IS SUFFICIENT CAUSE FOR DENIAL OF MY APPLICATION OR DISMISSAL FROM DMACC.

SIGNATURE OF APPLICANT _____ DATE _____

Des Moines Area Community College requests this information for the purpose of processing your application for admission. No persons outside the College are routinely provided this information. Responses to all items are required for admission. If you plan to receive financial aid assistance, additional applications must be completed and filed in a timely manner.

Des Moines Area Community College (DMACC) shall not engage in nor allow discrimination covered by law against any person, group or organization. This includes in its programs, activities, employment practices, hiring practices or the provision of services. The full DMACC Nondiscrimination policy is available online at nd.dmacc.edu