

Board of Directors
Des Moines Area Community College

Regular Board Meeting

September 8, 2025 – Immediately following Public Hearing

Des Moines Area Community College
2006 S Ankeny Blvd, Ankeny

Building 7, Oak & Maple Rooms

Agenda

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1. Call to order.
2. Roll call.
3. Consideration of tentative agenda.
4. Public comments.
5. Presentation: Debbie Kepple-Mamros & Erica Spiller – Enrollment
 Kim Didier – Legacy Plaza Update
6. Consent Items.
 - a. Consideration of minutes from July 14, 2025 Regular Board Meeting and July 24, 2025 Special Board Meeting. 1-4
 - b. Human Resources report. 5-7
 - c. Consideration of payables. PDF
7. Board Report 25-078. A Public Hearing and a Resolution Approving the Sale and Form and Content and Execution and Delivery of a Nonresidential Purchase Agreement and Other Documents between the College and Des Moines Council of St. Vincent DePaul Society 8
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10. Board Report 25-081. Approval of Revision to Board Policy HR411 – Discipline 48-49

11.	<u>Board Report 25-082.</u> A Resolution Approving the Form and Content and Execution and Delivery of a Workforce Training and Economic Development Training Contract Under Chapter 260C , Code of Iowa, for Catholic Council for Social Concern Inc. DBA Catholic Charities of the Diocese of Des Moines, Project #1	50-51
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15.	<u>Board Report 25-086.</u> A Resolution Approving the Form and Content and Execution and Delivery of a Retraining or Training Agreement Under Chapter 260F , Code of Iowa, for Anderson Erickson Dairy Company, Project #2	55
16.	<u>Board Report 25-087.</u> A Resolution Approving the Form and Content and Execution and Delivery of a Retraining or Training Agreement Under Chapter 260F , Code of Iowa, for Associated Computer Systems, LLC, Project #2	56
17.	<u>Board Report 25-088.</u> A Resolution Approving the Form and Content and Execution and Delivery of a Retraining or Training Agreement Under Chapter 260F , Code of Iowa, for Homesteaders Life Company, Project #1	57
18.	<u>Board Report 25-089.</u> A Resolution Approving the Form and Content and Execution and Delivery of a Retraining or Training Agreement Under Chapter 260F , Code of Iowa, for PDM Precast, Inc., Project #1	58
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20.	<u>Board Report 25-091.</u> A Resolution Approving the Form and Content and Execution and Delivery of a Retraining or Training Agreement Under Chapter 260F , Code of Iowa, for Source Allies, Inc., Project #6	60
21.	<u>Board Report 25-092.</u> A Resolution Approving the Form and Content and Execution and Delivery of a Retraining or Training Agreement Under Chapter 260F , Code of Iowa, for The Lauridsen Group, Inc., Project #2	61

22. Board Report 25-093. A Resolution Approving the Form and Content and Execution and Delivery of a New Jobs Training Agreement Under **Chapter 260E**, Code of Iowa, Instituting Proceedings for Taking of Additional Action for the Issuance of New Jobs Training Certificates, Directing the Publication of a Notice of Intention To Issue Not To Exceed **\$350,000** Aggregate Principal Amount of New Jobs Training Certificates (**ITA Group, Inc., Project #7**) of the Des Moines Area Community College. 62-63
23. Board Report 25-094. A Resolution Approving the Form and Content and Execution and Delivery of a New Jobs Training Agreement Under **Chapter 260E**, Code of Iowa, Instituting Proceedings for Taking of Additional Action for the Issuance of New Jobs Training Certificates, Directing the Publication of a Notice of Intention To Issue Not To Exceed **\$155,000** Aggregate Principal Amount of New Jobs Training Certificates (**Carrier Access IT, LC, Project #1**) of the Des Moines Area Community College. 64-65
24. Board Report 25-095. A Resolution Approving the Form and Content and Execution and Delivery of a New Jobs Training Agreement Under **Chapter 260E**, Code of Iowa, Instituting Proceedings for Taking of Additional Action for the Issuance of New Jobs Training Certificates, Directing the Publication of a Notice of Intention To Issue Not To Exceed **\$190,000** Aggregate Principal Amount of New Jobs Training Certificates (**DCI Group, Inc., Project #2**) of the Des Moines Area Community College. 66-67
25. Board Report 25-096. A Resolution Approving the Form and Content and Execution and Delivery of a New Jobs Training Agreement Under **Chapter 260E**, Code of Iowa, Instituting Proceedings for Taking of Additional Action for the Issuance of New Jobs Training Certificates, Directing the Publication of a Notice of Intention To Issue Not To Exceed **\$185,000** Aggregate Principal Amount of New Jobs Training Certificates (**Loffredo Gardens, Inc., Project #2**) of the Des Moines Area Community College. 68-69
26. Board Report 25-097. A Resolution Approving the Form and Content and Execution and Delivery of a New Jobs Training Agreement Under **Chapter 260E**, Code of Iowa, Instituting Proceedings for Taking of Additional Action for the Issuance of New Jobs Training Certificates, Directing the Publication of a Notice of Intention To Issue Not To Exceed **\$25,000** Aggregate Principal Amount of New Jobs Training Certificates (**Saltech Systems, LLC Project #1**) of the Des Moines Area Community College. 70-71
27. Board Report 25-098. A Resolution Approving the Form and Content and Execution and Delivery of a New Jobs Training Agreement Under **Chapter 260E**, Code of Iowa, Instituting Proceedings for Taking of Additional Action for the Issuance of New Jobs Training Certificates, Directing the Publication of a Notice of Intention To Issue Not To Exceed **\$85,000** Aggregate Principal Amount of New Jobs Training Certificates (**United Equipment Accessories Project #1**) of the Des Moines Area Community College. 72-73

28.	<u>Board Report 25-099.</u> A Resolution Approving the Form and Content and Execution and Delivery of a New Jobs Training Agreement Under Chapter 260E , Code of Iowa, Instituting Proceedings for Taking of Additional Action for the Issuance of New Jobs Training Certificates, Directing the Publication of a Notice of Intention To Issue Not To Exceed \$1,680,000 Aggregate Principal Amount of New Jobs Training Certificates (Vermeer Manufacturing Company, Project #15) of the Des Moines Area Community College.	74-75
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32.	Final GMP for the Dental Learning Clinic and iGMP for the Industrial Trades Building.	
33.	Action Item: Approval of College President's FY26 Salary	
34.	Presidential Search Update	
35.	Presidential Transition Plan	
36.	Presentation of Financial Report.	
37.	President's Report.	
38.	Pathway/Campus Updates.	
39.	Committee Reports.	
40.	Board Members' Reports.	
41.	Information Items: <ul style="list-style-type: none">➤ September 25 – Transportation Institute Ribbon Cutting; 1:00 PM➤ October 13 – Board Meeting, Urban Campus; 4:00 PM➤ October 24 – DMACC In-Service Day	
42.	Adjourn.	

**Board of Directors
Des Moines Area Community College**

REGULAR BOARD MEETING July 14, 2025	The regular meeting of the Des Moines Area Community College Board of Directors was held at DMACC's Southridge Center on July 14, 2025. Board Vice President Kevin Halterman called the meeting to order at 4:00 p.m.
ROLL CALL	<p>Members present: Felix Gallagher, Fred Greiner, Kevin Halterman, Angela Jackson, Cheryl Langston, Denny Presnall, Trish Roberts, Madelyn Tursi.</p> <p>Members connected electronically: Chaz Allen</p> <p>Others present: Rob Denson, President/CEO; Brooke Stowe, Board Secretary; Bill LaTour, Board Treasurer; faculty and staff.</p>
CONSIDERATION OF AGENDA	Tursi moved; seconded by Langston to approve the agenda as presented. Motion passed unanimously. Aye- Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, Roberts, Tursi. Nay-none.
PUBLIC COMMENTS	None.
APPOINTMENT TO FILL VACANCY IN DIRECTOR DISTRICT 5	<p><u>Board Report 25-068</u>. Gallagher moved; seconded by Presnall to appoint Chaz Allen as Director for District 5.</p> <p>Motion passed on a roll call vote. Aye- Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, Roberts, Tursi. Nay-none.</p>
ADMINISTRATION OATH OF OFFICE	Board Secretary Brooke Stowe issued the Oath of Office to Chaz Allen via Teams.
PRESENTATIONS	<p>Mike Hoffman, Associate Vice President of Community Outreach & Continuing Education, welcomed everyone to DMACC's Southridge Center and presented updates on student programs, facility improvements, and continuing education achievements.</p> <p>Becky Deitenbeck, Faculty Lead of Artificial Intelligence, shared a follow-up on the AI Bootcamp for K-12 Educators held last month which focused on foundational AI concepts, tools, ethics, curriculum development, and policy discussions.</p>
CONSENT ITEMS	<p>Jackson moved; seconded by Roberts to approve the consent items: a) Minutes from the June 16, 2025 Regular Board Meeting; b) Human Resources Report and Addendum (Attachment #1); and c) Payables (Attachment #2).</p> <p>Motion passed unanimously. Aye- Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, Roberts, Tursi. Nay-none.</p>

ELECTION OF BOARD
PRESIDENT AND VICE
PRESIDENT

Board Vice President Halterman announced that nominations for Board officers were in order. Presnall moved the nomination of Kevin Halterman as President and Felix Gallagher as Vice President for the remaining 2025 term and that nominations cease. Jackson seconded the motion.

Motion passed on a roll call vote. Aye- Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, Roberts, Tursi. Nay-none.

OATH OF OFFICE

Board Secretary Brooke Stowe issued the Oath of Office to Kevin Halterman and Felix Gallagher, newly elected Board President and Vice President respectively.

APPROVAL OF GROUND
LEASE AGREEMENT WITH
PRAIRIE POINT, LC

Board Report 25-069. Langston moved; seconded by Greiner recommending that the Board approve the Ground Lease Agreement with Prairie Point LC for Campus View Apartments on the Ankeny Campus and adopt the resolution approving the form and content and execution and delivery of a ground lease.

Motion passed on a roll call vote. Aye- Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, Roberts, Tursi. Nay-none.

APPROVAL OF
MEMORANDUM OF
UNDERSTANDING WITH
EDUCATIONAL SERVICES
ASSOCIATION (ESA)

Board Report 25-070. Tursi moved; seconded by Presnall recommending that the Board accepts the Memorandum of Understanding reached with the ESA.

Motion passed on a roll call vote. Aye- Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, Roberts, Tursi. Nay-none.

APPROVE RETRAINING OR
TRAINING AGREEMENTS

Langston moved; seconded by Presnall to approve Items #14-17 as one consent item.

Motion passed on a roll call vote. Aye- Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, Roberts, Tursi. Nay-none.

*Iowa Orthopedic Center PC
DBA Iowa Ortho, Project #1*

Board Report 25-071. Attachment #4. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Iowa Orthopedic Center PC DBA Iowa Ortho, Project #1**.

*City of Bondurant, Project
#1*

Board Report 25-072. Attachment #5. A resolution approving the form and content and execution and delivery of a workforce training and economic development training contract under **Chapter 260C**, Code of Iowa, for **City of Bondurant, Project #1**.

*Story Construction Co.,
Project #8*

Board Report 25-073. Attachment #6. A resolution approving the form and content and execution and delivery of a workforce training and economic development training contract under **Chapter 260C**, Code of Iowa, for **Story Construction Co., Project #8**.

*The Well Resource Center,
Project #4*

Board Report 25-074. Attachment #7. A resolution approving the form and content and execution and delivery of a workforce training and economic development training contract under **Chapter 260C**, Code of Iowa, for **The Well Resource Center, Project #4**.

APPOINTMENT OF A
BOARD MEMBER
EMERITUS

Board Report 25-075. Tursi moved; seconded by Gallagher recommending that Joe Pugel be designated DMACC Board Member Emeritus ending in December 2025.

Motion passed unanimously. Aye- Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, Roberts, Tursi. Nay-none.

RECEIVE AND FILE
RECOMMENDATION FOR
TERMINATION OF
SPECIALLY FUNDED
CONTRACT

Board Report 25-076. Greiner moved; seconded by Langston recommending that the Board receive and file the President's recommendation for termination of the continuing contract under Iowa Code Chapter 279.

Motion passed unanimously. Aye- Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, Roberts, Tursi. Nay-none.

FINANCIAL REPORT

None.

CAMPUS/PATHWAY
UPDATES

Updates on activities and events at their campus/the pathways were provided by: Jen Wollesen, Allen Goben, Bill Peters, Abby Zegers, Kristin Brookover, and Jim Stick.

COMMITTEE REPORTS

Board President Kevin Halterman reported that the Audit Committee met earlier today to get started on this year's audit process.

ADJOURN

Presnall moved; seconded by Tursi to adjourn. Motion passed unanimously and at 5:10 p.m. Board President Kevin Halterman adjourned the meeting.

Aye- Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, Roberts, Tursi. Nay-none.

KEVIN HALTERMAN, Board President

BROOKE STOWE, Board Secretary

Board of Directors
Des Moines Area Community College

SPECIAL MEETING July 24, 2025	A special meeting of the Des Moines Area Community College Board of Directors was held electronically on July 24, 2025. Board President Kevin Halterman called the meeting to order at 1:01 p.m.
ROLL CALL	<p>Members connected electronically: Chaz Allen, Fred Greiner, Kevin Halterman, Angela Jackson, Cheryl Langston, Denny Presnall, and Trish Roberts.</p> <p>Members absent: Felix Gallagher, Madelyn Tursi</p> <p>Others present: Rob Denson, President/CEO; Brooke Stowe, Board Secretary</p>
CONSIDERATION OF TENTATIVE AGENDA	Langston moved; seconded by Jackson to approve the tentative agenda as presented. Motion passed unanimously. Aye-Allen, Greiner, Halterman, Jackson, Langston, Presnall, and Roberts. Nay-none.
PUBLIC COMMENTS	None.
CONSIDERATION OF TERMINATION OF CONTINUING CONTRACT UNDER IOWA CODE CHAPTER 279	<p><u>Board Report 25-077</u>. Jackson moved; seconded by Allen recommending that the Board terminate the continuing teacher's contract for Paige Keller effective July 31, 2025.</p> <p>Motion passed on a roll call vote. Aye- Allen, Greiner, Halterman, Jackson, Langston, Presnall, and Roberts. Nay-none.</p>
ADJOURN	Roberts moved; seconded by Langston to adjourn. Motion passed unanimously and at 1:04 p.m., Board President Kevin Halterman adjourned the meeting. Aye- Allen, Greiner, Halterman, Jackson, Langston, Presnall, Roberts. Nay-none.

KEVIN HALTERMAN, Board President

BROOKE STOWE, Board Secretary



BOARD REPORT

*To the Board of Directors of
Des Moines Area Community College*

Date: September 8, 2025

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AGENDA ITEM

Human Resources Report

BACKGROUND

I. Contract Change

1. Heilskov, Heidi

Associate Academic Dean, Business & Information Technology

From: Administrative Professional

To: Continuing Contract Administrative Professional

Effective: 07/28/2025

II. Replacement Position

1. Burkheimer, Eric

Instructor, Web Development and Design

West Campus

Annual Salary: \$77,327

Effective: 08/11/2025

2. Cohoon, Clayton

Instructor, Industrial Technician

Ankeny Campus

Annual Salary: \$58,216

Effective: 08/11/2025

3. Mills, Margaret

Instructor, Electronics/Automation

Ankeny Campus

Annual Salary: \$81,479

Effective: 08/11/2025

4. Tharp, Shilo

Instructor, HVAC

Ankeny Campus

Annual Salary: \$73,174

Effective: 08/19/2025

III. Resignation

1. **Kingery, Jared**
Instructor, Welding
Newton Campus
Effective: 08/01/2025
2. **Robinson-Rabon, Jessica**
Instructor, English
Urban Campus
Effective: 08/01/2025
3. **Utecht, Nicholas**
Instructor, Applied Engineering
Ankeny Campus
Effective: 07/16/2025
4. **Van Winkle, Clinton**
Instructor, Civil Engineering
Boone Campus
Effective: 08/01/2025

IV. Reinstatements

1. **Beargeon, Kyle**
Instructor, Correctional Education Program
Urban Campus
Effective: July 1, 2025
2. **Dauterive, Tricia**
Instructor, Correctional Education Program
Newton Campus
Effective: July 1, 2025
3. **Guevara, Patricia**
Instructor, Correctional Education Program
Urban Campus
Effective: July 1, 2025
4. **Halbrook, Danielle**
Instructor, Correctional Education Program
Newton Campus
Effective: July 1, 2025

- 5. Keller, Paige**
Professor, Read/Write-Bridges
Urban Campus
Effective: August 15, 2025
- 6. Moon, James**
Professor, Correctional Education Program
Urban Campus
Effective: July 1, 2025
- 7. Myers, Denise**
Professor, Correctional Education
Newton Campus
Effective: July 1, 2025
- 8. Rusch, Richard**
Professor, Correctional Education
Urban Campus
Effective: July 1, 2025
- 9. Shirley, Danielle**
Professor, Correctional Education
Newton Campus
Effective: July 1, 2025

RECOMMENDATION

It is recommended that the Board accepts the President's recommendation as to the above personnel actions.

Robert J. Denson, President



BOARD REPORT

*To the Board of Directors of
Des Moines Area Community College*

*Number: 25-078
Date: September 8, 2025
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AGENDA ITEM

A Public Hearing and a Resolution Approving the Sale and Form and Content and Execution and Delivery of a Nonresidential Purchase Agreement and Other Documents between the College and Des Moines Council of St. Vincent DePaul Society.

BACKGROUND

DMACC purchased the property at 1171 7th Street in Des Moines for \$1.5 million in 2019, followed by updates to prepare the space. DMACC spends approximately \$475,000-\$500,000 annually in operational costs, including staffing and indirect expenses like utilities, security, insurance, and upkeep.

St. Vincent de Paul Des Moines has agreed to purchase the building for \$1 million, with a \$500,000 down payment and \$100,000 annually for five years. This sale price plus the ongoing annual savings would more than recoup DMACC's investment. DMACC will redirect these resources toward its primary mission and core competency of educating students.

RECOMMENDATION

It is recommended that the Board adopt the Resolution Authorizing the Sale and Approving Entering into a Purchase Agreement for 1171 7th Street in Des Moines.

Robert J. Denson, President



BOARD REPORT

*To the Board of Directors of
Des Moines Area Community College*

Number: 25-079

Date: September 8, 2025

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AGENDA ITEM

Approval of 2025-2026 Career and Technical Advisory Committees

BACKGROUND

Board approval is requested for the list of career and technical advisory committee members to serve throughout the 2025-2026 academic year. A list of all committees is attached to this report.

Upon approval, the members will receive a letter notifying them of their appointment and thanking them for their service to Des Moines Area Community College

RECOMMENDATION

It is recommended that the Board adopt a motion approving the Career and Technical Advisory Committees for the 2025-2026 academic year.

Robert J. Denson, President

Attached: Career and Technical Advisory Committee List

Career & Technical Advisory Board Members

2025-2026

Accounting

First Name	Last Name	Title	Business Name	Phone Number	Email
Kyle	Auffert	Vice President, Finance & CPA Professor of Accounting and RSM Endowed	Hy-Vee	515-267-2932	KAuffert@hy-vee.com
Joe	Ugrin	Chair in Accounting	University of Northern Iowa		joseph.ugrin@uni.edu
Gregory	Dodds	Treasury Manager	Principal Financial Group	515-362-0875	gregdodds@gmail.com
Mike	Bringle	Director	Palmer Group	515-344-4706	mbringle@thepalmergroup.com
Michael	Jantz	Staffing Manager	Midwest Professional Staffing	515-453-9575	michael@midwestprofessionalstaffing.com
John	Kendeigh	CPA & Partner	Tardell & Co, P.L.C.	515-282-0200	johnk@tarbellcpa.com
Pam	Sullivan	Accountant IV	Iowa Department of Admin. Services	515-281-0887	pam.sullivan@iowa.gov

Acting

First Name	Last Name	Title	Business Name	Phone Number	Email
Melody	Betts	Broadway Actor	Self-Employed	773-206-4351	mabetts117@gmail.com
Anu	Bhatt	Actor	Self-Employed	858-335-9723	anu.bhatt@gmail.com
Antoine	Smith	Broadway Actor, Emmy winner	Self-Employed		antoinelamontsmith@gmail.com
Leslie	Stratton	Theatre Faculty	Ankeny Centennial High School	515-975-1655	leslie.stratton@ankenyschools.org
Adrienne	Sweeney	Associate Artistic Director	Commonweal Theatre Company	507-993-0885	adrienne.sweeney@gmail.com
Colin	Wasmund	Actor / Professor	Self-Employed / Western Carolina University	507-401-6704	crwasmund@wcu.edu

Agribusiness

First Name	Last Name	Title	Business Name	Phone Number	Email
Meaghan	Anderson	Field Agronomist	Iowa State University		mjanders@iastate.edu
Jim	Calvert	Producer (Farmer)	Self-employed	641-757-2938	jimmybcalvert@gmail.com
Ben	Chamberlain	Student Services Specialist III	Iowa State University	515-294-4655	bchamber@iastate.edu
Todd	Farver	Ag Sale & Precision	Van Wall Group	641-670-1951	todd.farver@vanwall.com
Candace	Inman	Business Development Officer Operations Recruiting, Training, & Employee	GNB Bank	515-829-8992	candance.inman@gnbank.com
Brent	Metzger	Development Lead	Key Cooperative	515-291-6050	brent.metzger@keycoop.com
Dawson	Schmitt	Agricultural Communications	Landus		dschmitt1815@gmail.com
Jay	Steenhoek	Animal Science	Hawkey Breeders	515-967-5311	NCG4BULLS@hotmail.com

Animation and Rich Media

First Name	Last Name	Title	Business Name	Phone Number	Email
Paul	Burger	Creative Director Creative Director / Senior Marketing Manager /	Trilex	515-974-4705	pburger@trilexgroup.com
Robert	Foss	Adjunct Instructor Motion Graphics Artist / Freelance Illustrator /	Robert Foss	515-480-0364	robertfoss@aol.com
Igor	Khalandovskiy	Professor	Igor Khalandovskiy	515-327-0097	igorkhal@msn.com
Will	Richer	Creative Pro / 3d Youth Instructor	Will Richer	515-809-8185	william.richer.jr@gmail.com
Andrew	Southern	Art Director	Gold Creek Games	641-691-0869	andrew@studiosouthern.com
Ryan	Tow	Partner / 3D Artist / Motion Designer	Studio Iowa	515-802-2300	ryan@studioiowa.com
Ryan	Tow	Partner / 3D Artist / Motion Designer	Studio Iowa	515-334-0555	ryan@studioiowa.com
Adam	Van Wyk	Storyboard Artist	Adam Van Wyk	818-388-9418	adamvanwyk@yahoo.com

Architectural Technologies

First Name	Last Name	Title	Business Name	Phone Number	Email
Chris	Boeke	Virtual Construction Coordinator	Ryan Companies US, Inc	515-208-7288	chris.boeke@ryancompanies.com
Nancy	Bougher	Project Coordinator	Invision	515-778-4847	nancyb@invisionarch.com
Dan	Cross	Principal	Cross Studio	515-664-3211	dan@dcrossstudio.com
Faryal	Dotani	Electrical Engineer	P&E Engineering	515-450-6624	fkdotani@peengr.com
Jeremy	Ernst	Architect	Cycle Design Studio	515-419-8647	jeremy@cycledesignstudio.com
Andrew	Hummel	Mechanical Designer	ISG Inc.	515-490-4657	andy.hummel@isginc.com
Jesse	Mickle	BIM-VDC Specialist	The Baker Group	515-783-7458	micklej@thebakergroup.com
James	Moore	Project Manager	Shive Hattery	515-223-8104	jmoore@shive-hattery.com
Ken	Murphy	Engineering Technician	Alvine Engineering	515-243-0569	kmurphy@alvine.com
Meghan	Naley	Architect Associate	BBS Architects & Engineers	515-365-8260	mnaley@bbsae.com
Tammy	Rico	Senior Technical Training Designer	DLR Group	515-619-6950	trico@dlrgroup.com

Artificial Intelligence

First Name	Last Name	Title	Business Name	Phone Number	Email
Heuer	Jacey	Pella Corporation	Head of AI, Data Science & Advanced Analytics		heuerji@pella.com
Mentzer	Ryan	Sammons Financial	AVP of AI		ryan@ryanmentzer.com
Gentry	Clint	Valley High School	Computer Science faculty		gentryc@wdmcs.org
Jensen	Greg	Self Employed	Executive Consultant		greg_c_jensen@yahoo.com
Triveri	James	The Mutual Group	Senior Data Scientist		james.triveri@gmail.com
Tweedale	Elizabeth	Coco Coders	CEO and Founder		elizabeth@cococoders.com
Matt	Weber	Casey's	Sr. Director of Data Science		matt.weber@caseys.com
Shawna	Jordan				shawnamae.jordan@gmail.com
Bozer	Ken	Fareway Stores	Sr. Director of IT Portfolio & Programs		kbozer@farewaystores.com

Associate Degree Nursing

First Name	Last Name	Title	Business Name	Phone Number	Email
Melody	Bethards	Simulation Coordinator	DMACC	515-697-7824	mlbethards@dmacc.edu
Dawn	Bowker	Director of Nursing Education	Iowa State University	515-294-6080	dmbowker@iastate.edu
Erica	Carrick	Nurse Manager	VA	515-577-3844	ericacarrick@gmail.com
Becky	Nail	Interim CNO, Market VP of Nursing DSM	Unity Point Health Des Moines	515-241-6039	becky.nail@unitypoint.org
Amy	Dagestad	Ex. Director, Inpatient Services	Mary Greeley Medical Center	515-239-2446	dagestad@mgmc.com
Wendy	Ferraro	Program Coordinator	DMACC	515-965-7164	weferraro@dmacc.edu
Ashley	Fletchall	Ankeny Campus Chair	DMACC	515-964-6879	amfletchall@dmacc.edu
Sara	Gonnerman	VP, Patient Services & Chief Nursing Officer	St. Anthony Regional Hospital	712-794-5413	sgonnerman@stanthonyhospital.org
Kari	Hemann	Newton Campus Chair	DMACC	641-791-1739	khemann@dmacc.edu
Donna	Hoffman	Market VP HR Operations	MercyOne	515-247-3225	donna.hoffman@commonspirit.org
Laura	Krieger	Chief Nursing Office	Boone County Hospital	515-298-9319	lkrieger@bchmail.org
Brenda	Krogh Duree	Assoc. Prof., Inst. Faculty	University of Iowa	319-467-0478	brenda-duree@uiowa.edu
Collette	Krutsch	Carroll Campus Chair	DMACC	712-792-1755	cdkrutsch@dmacc.edu
		Executive Academic Dean Health Sciences&			
Jeanie	McCarville-Kerber	Fitness	DMACC	515-783-2779	jamccarville1@dmacc.edu
Adrienne	Messer	Manager Nursing Education	MercyOne	515-643-2823	adrienne.messer@mercyoneiowa.org
Sue	Mixdorf	Pathway Nav. Student Dev.	DMACC	515-964-6651	scmixdorf@dmacc.edu
Jan	Myers	Chief Nursing Officer	Knoxville Hospital & Clinics	515-979-3417	jmmyers@knoxvillehospital.org
Heidi	Engstler	Boone District Chair	DMACC	515-697-7846	hsengstler@dmacc.edu
Jessica	Passick	District Coordinator	DMACC	515-965-7161	jwpassick@dmacc.edu
Nicole	Sartori	Manager Clinical Prof. Dev.	Unity Point	515-241-6877	Nicole.Sartori@unitypoint.org
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Joyce	Ortega	Assoc Professor	DMACC	515-697-7796	jaortega@dmacc.edu
Lisa	Paulsen	AVP, Inpatient and Perioperative Services	Broadlawns Medical Center	515-282-4488	Lpaulsen@Broadlawns.org
Katie	Popp	Clinical resource nurse	Mercyoneiowa.org	515-358-7991	kpopp@mercyoneiowa.org
Glenn	Waterhouse III	Insurance Agent	State Farm Insurance	515-223-5566	glenn.waterhouse.jxdk@statefarm.com
Abby	Zegers	Executive Campus Dean	DMACC, Urban	515-248-7501	adzegers@dmacc.edu

Tool and Diemaking & Advanced Manufacturing

First Name	Last Name	Title	Business Name	Phone Number	Email
Steven	Baldwin	President	BT Machine and Fabrication	515-228-6630	sbaldwin@btmachineandfab.com
Bryan	Compart	Lead Machinist	Innovative Technologies	515-571-9713	bdcompart@yahoo.com
Chase	Dennis	CNC Operator Programmer	Molds and Dies	515-402-6981	chaseharrisdennis@gmail.com
Mark	Finley	Tool Maker	Century Weld Fixture & Tool	515-238-6823	mark@countrycrossroadstreefarm.com
Dave	Hobbs	Team Leader	Coline Welding	641-417-8228	dhobbs@colinemfg.com
David	Kercheval	Programmer	Interstate Plastics	515-556-5396	dkercheval79@gmail.com
Shawn	Loney	VP Pleasant Hill Operations	Dee Zee Inc	515-823-4220	loneyscfl@outlook.com
Mandy	Ounlokham	Education Specialist Account Manager	Snap-on Industrial	515-631-8619	mandy.s.ounlokham@snapon.com
Mike	Streeter	Owner	Streeter Machine and Tool	515-994-3247	mike_streeter@streetermt.com
Gary	Wulfekuhle	Tool Maker	Accumold	515-238-1091	gwulfekuhle@accu-mold.com

Veterinary Technology

First Name	Last Name	Title	Business Name	Phone Number	Email
Chris	Berg		Hills Pet Nutrition	785-840-4451	chris.berg@iowaagriculture.gov
Amy	Fertig		DMAcc Veterinary Technology	515-965-7071	ajfertig@dmacc.edu
Dianne	Garrison	RVT	Blue Pearl Veterinary Hospital	515-727-4872	diannegarrison@yahoo.com
Madyson	Langford	RVT	Blue Pearl Veterinary Hospital	515-727-4872	madyson.langford@bluepearlveter.com
Bridget	Marrietta	Dr.	Banfield	515-457-1381	bridget.marietta@banfield.com
Craig	McEnany			515-441-6627	camcenany@gmail.com
Kelsi	Miklo			443-900-8301	ktmiklo@dmacc.edu
Carrie	Schwake	Technician Supervisor	Iowa State CVM	515-291-5093	carrief@iastate.edu
Alexis	Thompson			515-657-0866	anthompson5@dmacc.edu
Hannah	Welch			515-729-0496	hswelch@dmacc.edu
Randy	Wheeler	Executive Director	Iowa Veterinary Medical Assoc.	515-975-5270	rwheeler@iowavma.org

Video Production

First Name	Last Name	Title	Business Name	Phone Number	Email
Chad	Aubry	Director, Engineering and Technology	Iowa PBS	515-725-9700	chad.aubrey@iowapbs.org
Garrett	Breit	Video Solutions Architect Production	Farm Bureau Iowa	515-447-6345	garrett.breit@fbfs.com
Jose	Calderon	Director of Photography	Principal Financial Group	319-601-1112	calderon.jose@principal.com
George	Christ	Owner	Applied Art & Technology	515-331-7400	gchrist@appliedart.com
Timothy	Coleman	Broadcasting and Film instructor	Des Moines Schools		timothy.coleman@dmschools.org
Krisitian	Day	Owner	Filmmaker, Writer, Musician, Radio Host		kristianday@gmail.com
Laura	Formanek	Owner	Studio Process		laura@thestudioprocess.com
Shawn	Hicks	Video Production	WellMark Insurance	515-376-4769	hickss@wellmark.com
Frank	Luna				Frankluna@mac.com
James	McNabb	Asst. Professor	Iowa State University	515-271-2842	jfmcnab@iastate.edu
Nick	Monger				nmongar@trilix.com
Adam	Nix	Owner	Nix Bros Inc	424-402-2150	adam@nixbros.com
Evan	Nix	Owner	Nix Bros Inc	720-468-1709	evan@nixbros.com
Jonathan	Quinn	Producer & Director	Lessing-Flynn	515-274-9271	jquinn88@mac.com
Tony	Raymond	Owner	Production Support Services	515-965-3761	taraymond@me.com
Brooke	Schaffner	Senior Audio Engineer	Trilix Studio		bschaffner@trilix.com
Jason	West	Owner & Audio Engineer	West Audio, LLC	515-778-7896	jwwest@dmacc.edu
			David K Purdy Photography/Multimedia Co.		
David	Purdy	Owner/Professor	DMACC Photography Program Chair	515-554-5528	dkpurdy@dmacc.edu

Water Environmental Technology

First Name	Last Name	Title	Business Name	Phone Number	Email
Adib	Amini	CEO / Principal Engineer, Program Director	Purpose Associates, UW-Madison	540-244-1239	adibamini@gmail.com
Nathan	Casey	Director of Water Production	Des Moines Water Works	515-231-6303	ncasey@dmwww.com
John	Dunn	Director, Water & Pollution Control	City of Ames	515-239-5150	john.dunn@cityofames.org
Jessica	Elliott	Lab Supervisor	University of Iowa	515-725-1600	jessica-elliott@uiowa.edu
Gary	Eshelman	Water Production Manager	City of West Des Moines	641-221-0417	gary.eshelman@wdmwww.com
Brian	Gongol	Partner	DJ Gongol & Associates, Inc	515-223-4144	brian@gongol.net
			Des Moines Metropolitan Wastewater		
Craig	Hennager	Wastewater Training Specialist	Reclamation Authority	515-230-7040	cjhennager@dmgov.org
Richard	Jimenez	Water/Wastewater Operator	City of Toledo	641-481-1308	rjimenez@toledoioiwa.gov
			Iowa Wastewater & Waste to Energy Research		
Craig	Just	Professor	Program	319-335-5051	craig-just@uiowa.edu
Jeff	Peterson	Public Works Director	City of Huxley	515-450-1707	publicworks@huxleyiowa.org
			Des Moines Metropolitan Wastewater		
Tim	Runde	Operations Supervisor	Reclamation Authority	515-323-8173	twrunde@dmgov.org
Josh	Russell	Water Production Supervisor-Operations	Des Moines Water Works	515-283-8726	jrussell@dmwww.com
Dani	Patton	Backflow Administrator	Urbandale Water Utility	515-630-9626	scottdani1989@gmail.com
Laurie	Sharp	Operator Certification & Capacity Development	IDNR	515-725-0284	laurie.sharp@dnr.iowa.gov
Adam	Smith	Deputy Public Works Director	City of Des Moines	515-418-5981	arsmith@dmgov.org
Tyler	VerMeer	Superintendent Water Pollution Controll	City of Ames	515-239-5335	tyler.vermeer@cityofames.org
Bob	Watson	Owner	Watson Brothers, LLC		bob@watsonbrothers.biz
Tim	Wilson	Profect Manager	DIXON Engineering	641-691-1913	tswilso1@dmacc.edu

Web Development

First Name	Last Name	Title	Business Name	Phone Number	Email
Garritt	Grandberg	Vice President, Technology & Engineering	Visionary Services, Inc	515-360-1395	ggrandberg@gmail.com
Jeremiah	Terhark	CEO	Webspec Design, LLC	515-334-9544	jeremiah@webspecdesign.com
Mitchell	Sellers	CES/Director of Development	IowaComputerGurus, Inc	515-707-3629	msellers@iowacomputergurus.com
Aaron	Brown	COO	Webspec Design, LLC		aaron@webspecdesign.com
Sara	Erickson	Digital User Experience Designer	Gunderson Health Systems		sara.erickson@gundersenhealth.org
Jasmine	Francois	Software Engineer	Lean Technologies		francois.jasmine@gmail.com
Jamie	Keomanivong	Systems Architect	Advanced Automation Inc.		jamiek.dev@gmail.com
Page	Smith	Senior Director of Digital Engineering	Brownells		page.smith@brownells.com
Kayla	Wagner	Web Director	Farmboy Marketing and Web Development		kayla@farmboyinc.com
Noah	O'Toole	Website Coordinator	DMACC		njotoole@dmacc.edu
Erica	McKasson	Sr. User Experience Designer	Casey's		erica.mckasson@caseys.com
Tiffany	Nickelson	Sr. User Experience Designer	Casey's		tiffany.nickelson@caseys.com

Welding

First Name	Last Name	Title	Business Name	Phone Number	Email
Ron	Adkison	Division President/General Manager	Chicago Tube & Iron	515-259-5420	radkison@chicagotube.com
Jon	Bauer	Weld Supervisor	New Way Trucks	712-210-5602	JBauer@newwaytrucks.com
Ian	Beck	Production Supervisor	CemenTech	515-360-8812	ianbeck515@yahoo.com
Edward	Bleimehl	Training Director	Ironworkers Local 67	515-577-1115	ed@iw67.org
Michael	Breitbach	Industrial Engineering Manager	EFCO Corp	515-313-4324	michael.breitbach@efcoforms.com
Paul	Buffington	Technical Sales Manager	Alcotec	402-960-1048	paul.buffington@esab.com
Joe	Durby	Business Agent / Organizer	Ironworkers Local 67	515-240-9806	joe@IW67.org
Larry	Ferriss	Training Coordinator	Sheet Metal Workers Local 45	515-971-2261	l.ferriss@smw45.com
Kevin	Frey	Owner	Artistic Iron Works	515-205-1313	artisticirondsm@gmail.com
Zach	Goering	Recruiting Manger	Cemen Tech	641-954-6425	zgoering@cmentech.com
Kyle	Harding	Process Improvement Technician	New Way Trucks	515-321-3675	khwelder@gmail.com
Jake	Harsin	Production Manager	Weiler Products	641-891-5716	jharsin@weilerproducts.com
Johnathan	Martin	Fabrication Training Lead	Puck Enterprises	712-292-8990	jmartin@puck.com
Paul	Odendahl	Acct Manager	Airgas	515-490-0305	paul.odendahl@airgas.com
Matthew	Patterson	Director of Operations	Weiler, Inc.	641-780-1520	mpatterson@weilerproducts.com
Mark	Schlies	Talent Acquisition Specialist	Arcosa Wind Towers, Inc	641-791-3721	mark.schlies@gmail.com
Erica	Schreck	Fabrication Supervisor	Puck Enterprises	712-210-5941	eschreck@puck.com
Austen	Schueler	Talent Acquisition Lead	Vermeer Corporation	641-621-8860	austenschueler@vermeer.com
Loren	Stoneberg	Weld Engineer	Dee Zee Inc	515-867-1147	lstoneberg@deezee.com
Jason	Whitson	Value Stream Leader	Collins Aerospace	515-491-3006	jason.whitson@collins.com



BOARD REPORT

To the Board of Directors of
Des Moines Area Community College

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AGENDA ITEM

Designation and Approval of 2026-2027 Regional Last Dollar Scholarship Programs

BACKGROUND

Future Ready Iowa has identified a number of academic programs that qualify for “Last Dollar Scholarship” funds from the State of Iowa. This funding is to result in free training in these high demand areas. Each Community College can identify up to five (5) additional training programs, depending on employer demand in their District. These additional programs must be approved by the College Board.

DMACC CURRENT REGIONALS 2025-26			
35-			
12.0503	1011	Chefs and Head Cooks	Regional 1
49-			
47.0603	3021	Auto Collision Technology	Regional 2
49-			
47.0604	3023	Automotive Service Technician and Mechanics	moved to statewide
43-			
51.0716	6013	Medical Secretaries and Administrative Assistants	Regional 4
13-			
52.0301	2011	Accountants and Auditors	Regional 5

Starting AY 2026, not LDS eligible

DMACC Future REGIONALS 2026-2027			
35-			
12.0503	1011	Chefs and Head Cooks	Regional 1
49-			
47.0603	3021	Auto Collision Technology	Regional 2
43-			
51.0716	6013	Medical Secretaries and Administrative Assistants	Regional 3
51-			
15.0506	8131	Water Environmental Technology	Regional 4
33-			
43.0203	2011	FIRE SCIENCE TECHNOLOGY	Regional 5

Need Board Approval

Criteria: Used programs with lowest starting wages, because students in these programs have lower wages upon graduation. These students will likely have a more difficult time with loan repayment therefore will benefit greater with LDS benefit.

RECOMMENDATION

It is recommended that the Board approve the DMACC Future Regional Programs (2026-2027) as Last Dollar Scholarship programs, as presented.

Robert J. Denson, President



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AGENDA ITEM

Approval of Revision to Board Policy HR411 – Discipline.

BACKGROUND

The discipline policy has been updated to strengthen consistency, fairness, and effectiveness in addressing employee performance and conduct issues. Two key changes were made:

Addition of a Final Warning Step

A final warning step has been introduced to provide employees with a clear, documented, final opportunity to correct performance or behavior before termination. This aligns with best practices in progressive discipline and supports our commitment to due process.

Revised Use of Suspensions

Suspensions will no longer be a standalone disciplinary action. Instead, they can be paired with a final warning and will always be unpaid. This change ensures that suspensions serve as a serious consequence rather than paid time off, reinforcing accountability while maintaining consistency across cases.

These updates are being implemented to improve clarity, reduce ambiguity in application, and ensure that disciplinary actions are meaningful and aligned with College values.

RECOMMENDATION

It is recommended that the DMACC Board of Directors approve the revisions to Board Policy HR411 - Discipline.

Robert J. Denson, President



BOARD POLICY

Chapter: Human Resources

Title: Discipline

Number: 411

Employees may be disciplined for not meeting acceptable standards of conduct or performance. Discipline will follow procedures established by the President and may include:

1. Verbal reprimand
2. Written reprimand
3. Final warning
4. Suspension without pay (may be paired with final warning)
5. Discharge

The Board grants the President the authority to administer discipline, except when it involves suspending or terminating an employee with a continuing contract. In such cases:

- The President may suspend without pay.
- The President may recommend termination of employment.

Legal Reference:

[Iowa Code Section 260C.14\(5\)](#)

[Iowa Code Section 279.13](#)

[Iowa Code Section 279.23](#)

[Iowa Code Section 20.7\(3\)](#)

Cross Reference:

[HR3320 - Employee Conduct, Appearance, and Attendance](#)

[HR3340 - Violence in the Workplace](#)

[MC303 - Duties and Responsibilities of the President](#)

Adopted: November 20, 1984

Reviewed: 2005, 2011, 2020

Revised:

January 10, 2000

September 14, 2020

September 8, 2025



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT UNDER CHAPTER 260C, CODE OF IOWA, FOR CATHOLIC COUNCIL FOR SOCIAL CONCERN INC. DBA CATHOLIC CHARITIES OF THE DIOCESE OF DES MOINES PROJECT #1

BACKGROUND

Chapter 260C.18A, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Workforce Training and Economic Development Funds for projects are obtained from the State of Iowa through the Iowa Department of Education. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address: Catholic Council for Social Concern Inc. dba Catholic Charities of the Diocese of Des Moines
601 Grand Ave
Des Moines, IA 50309

Product/Service: This company serves the southwestern quadrant of Iowa (23 counties), providing Counseling services, Domestic Violence/Sexual Assault/Human Trafficking services (crisis support, shelter, court advocacy), Emergency Family Shelter, Food Pantry, Community Resource Coordination (connecting clients with local partners and resources), and Refugee support.

Type of Project: Retraining project for existing work force

Nature of Project: The project will provide for: Leadership Development Training

Training Period: July 28, 2025 – July 27, 2026

Average Wage Rate: \$29.78

Number of Jobs Affected: 15

First Year of Operation: 1925

Available Training Funds: \$8828

Form of Training Funds: Forgivable Loan

RECOMMENDATION

The proposed Resolution, Contract and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Contract for this project.

Robert J. Denson, President



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AGENDA ITEM

**A RESOLUTION APPROVING THE FORM AND CONTENT AND
EXECUTION AND DELIVERY OF A WORKFORCE TRAINING
AND ECONOMIC DEVELOPMENT TRAINING CONTRACT
UNDER CHAPTER 260C, CODE OF IOWA, FOR OSMUNDSON
MANUFACTURING, PROJECT #1**

BACKGROUND

Chapter 260C.18A, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Workforce Training and Economic Development Funds for projects are obtained from the State of Iowa through the Iowa Department of Education. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address: Osmundson Manufacturing.

Product/Service: Manufacturer of farm tillage products

Type of Project: Retraining project for existing work force

Nature of Project: The project will provide for: leadership development training and CNC training

Training Period: 06/09/2025- 06/08/2026

Average Wage Rate: \$30.00

Number of Jobs Affected: 10

First Year of Operation: 1903

Available Training Funds: \$10,384

Form of Training Funds: Forgivable Loan

RECOMMENDATION

The proposed Resolution, Contract and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Contract for this project.

Robert J. Denson, President



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AGENDA ITEM

**A RESOLUTION APPROVING THE FORM AND CONTENT AND
EXECUTION AND DELIVERY OF A WORKFORCE TRAINING
AND ECONOMIC DEVELOPMENT TRAINING CONTRACT
UNDER CHAPTER 260C, CODE OF IOWA, FOR TENSION
ENVELOPE CO, PROJECT #1**

BACKGROUND

Chapter 260C.18A, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Workforce Training and Economic Development Funds for projects are obtained from the State of Iowa through the Iowa Department of Education. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address: Tension Envelope Co.

Product/Service: Manufacturer of envelopes

Type of Project: Retraining project for existing work force

Nature of Project: The project will provide for: ELL Workforce Literacy Training

Training Period: 08/12/2025- 08/11/2026

Average Wage Rate: \$20.66

Number of Jobs Affected: 20

First Year of Operation: 1924

Available Training Funds: \$8,976

Form of Training Funds: Forgivable Loan

RECOMMENDATION

The proposed Resolution, Contract and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Contract for this project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F**, CODE OF IOWA, FOR, **R & R INVEST, INC., DBA R & R REALTY, PROJECT #1**

BACKGROUND

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address:	R & R Invest Inc., dba R & R Realty 1080 Jordan Creek Parkway Suite 200 N West Des Moines, IA 50266
Product/Service:	They specialize in offering services across brokerage, development, design & construction, property management, and technology. The company has been in business since 1985.
Type of Project:	Retraining project for existing work force
Nature of Project:	The project will provide for: Leadership Development
Training Period:	August 1, 2025 – July 31, 2027
Average Wage Rate:	\$53.99
Number of Jobs Affected:	40
First Year of Operation:	1985
Available Training Funds:	\$25,000
Form of Training Funds:	Forgivable Loan

RECOMMENDATION

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F**, CODE OF IOWA, FOR, **ANDERSON ERICKSON DAIRY COMPANY, PROJECT #2.**

BACKGROUND

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address:	Anderson Erickson Dairy Company 2420 E University Ave Des Moines, IA 50317
Product/Service:	This company provides dairy products such as milk, cream, cottage cheese and yogurt to the midwest.
Type of Project:	Retraining project for existing work force
Nature of Project:	The project will provide for: Technical, Lean, Safety, Leadership Trainings
Training Period:	4/7/25 - 4/6/27
Average Wage Rate:	\$33/hr
Number of Jobs Affected:	20
First Year of Operation:	1930
Available Training Funds:	\$25,357
Form of Training Funds:	Forgivable Loan

RECOMMENDATION

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER CHAPTER 260F, CODE OF IOWA, FOR, ASSOCIATED COMPUTER SYSTEMS, LLC, PROJECT #2.

BACKGROUND

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address:	Associated Computer Systems, LLC 11122 Aurora Ave, Urbandale, IA 50322
Product/Service:	Information Technology Services and Consulting
Type of Project:	Retraining project for existing work force
Nature of Project:	The project will provide for: IT, Cybersecurity, Networking, Project Management, and SHRM Trainings
Training Period:	2/11/25 – 2/10/27
Average Wage Rate:	\$41.04
Number of Jobs Affected:	15
First Year of Operation:	1980
Available Training Funds:	\$17,049
Form of Training Funds:	Forgivable Loan

RECOMMENDATION

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F, CODE OF IOWA, FOR **HOMESTEADERS LIFE COMPANY, PROJECT #1****

BACKGROUND

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address:	Homesteaders Life Company 5700 Westown Parkway West Des Moines, IA 50266
Product/Service:	Funeral and End-of-Life Financial Products
Type of Project:	Retraining project for existing work force
Nature of Project:	The project will provide for: Industry Specific Training and Professional Designations
Training Period:	04/15/2025-04/14/2027
Average Wage Rate:	\$55.88
Number of Jobs Affected:	20
First Year of Operation:	1905
Available Training Funds:	\$25,000
Form of Training Funds:	Forgivable Loan

RECOMMENDATION

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F**, CODE OF IOWA, FOR **PDM PRECAST, INC., PROJECT #1**

BACKGROUND

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address:	PDM Precast, Inc. 220 SE 6th St. Des Moines, IA 50309
Product/Service:	Precast architectural walls, wall panels, beams, columns, steel fabricating, glass/glazing installation
Type of Project:	Retraining project for existing work force
Nature of Project:	The project will provide for: leadership development
Training Period:	05/19/2025-05/18/2027
Average Wage Rate:	\$28.00
Number of Jobs Affected:	22
First Year of Operation:	2012
Available Training Funds:	\$34,051
Form of Training Funds:	Forgivable Loan

RECOMMENDATION

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F, CODE OF IOWA, FOR **PELLA CORPORATION, PROJECT #4****

BACKGROUND

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address:	Pella Corporation 1750 US-30 Carroll, IA 51401
Product/Service:	Manufacturer of windows and doors
Type of Project:	Retraining project for existing work force
Nature of Project:	The project will provide for: Maintenance Technician Training
Training Period:	11/1/2025 – 10/31/2027
Average Wage Rate:	\$28.00
Number of Jobs Affected:	5
First Year of Operation:	1924
Available Training Funds:	\$50,000
Form of Training Funds:	Forgivable Loan

RECOMMENDATION

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F, CODE OF IOWA, FOR **SOURCE ALLIES, INC., PROJECT #6****

BACKGROUND

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address:	Source Allies, Inc. 4501 NW Urbandale Drive Urbandale, IA 50322
Product/Service:	Software Development and IT Services
Type of Project:	Retraining project for existing work force
Nature of Project:	The project will provide for: New Consultant Leadership Training
Training Period:	02/28/2025-02/27/2027
Average Wage Rate:	\$55.49
Number of Jobs Affected:	32
First Year of Operation:	2002
Available Training Funds:	\$49,990
Form of Training Funds:	Forgivable Loan

RECOMMENDATION

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER CHAPTER 260F, CODE OF IOWA, FOR THE LAURIDSEN GROUP, INC., PROJECT #2

BACKGROUND

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address:	The Lauridsen Group, Inc. 2425 SE Oak Tree Court Ankeny, IA 50021
Product/Service:	Technical support to each of LGI's business units
Type of Project:	Retraining project for existing work force
Nature of Project:	The project will provide for: Leadership Development and Professional Skill Development
Training Period:	10/1/2025 – 9/30/2027
Average Wage Rate:	\$44.59
Number of Jobs Affected:	44
First Year of Operation:	1916
Available Training Funds:	\$25,000
Form of Training Funds:	Forgivable Loan

RECOMMENDATION

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$350,000** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**ITA GROUP, INC. PROJECT #7**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

Company Name/Address: ITA Group, Inc.
7000 vista Dr.
West Des Moines, IA 50266

Product/Service: Corporate, Travel, Incentives and Marketing

Previous Projects: There has been 6 previous projects.

Nature of Project: This project will provide for: computer software training; business specific technical training; safety training; professional skills training; legal practices in industry training; leadership and supervisory training.

Amount of Certificates: \$350,000

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	11	\$ 25.48
Supplemental Credit:	15	<u>\$ 44.39</u>
Total New Jobs:	26	\$ 36.39

Total Annual Payroll:	\$ 1,967,825.60
Total Training Funds:	\$ 271,250.00
Training Funds/Job:	\$ 10,432.69
Length of Diversion:	10 years
Property Taxes (TIF):	None
First Year of Operation:	1963

RECOMMENDATION

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$155,000** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**CARRIER ACCESS IT, LC, PROJECT #1**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

Company Name/Address: Carrier Access IT, LC.
1275 Northwest 128th Street #210
Clive, IA 50325

Product/Service: Managed Services, Networking, Data Center, Security, Aloud, Business Continuity, Disaster Recovery

Previous Projects: There has been no previous projects.

Nature of Project: This project will provide for: computer software training; business specific technical training; safety training; professional skills training; legal practices in industry training; leadership and supervisory training.

Amount of Certificates: \$155,000

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	0	\$
Supplemental Credit:	8	<u>\$ 45.99</u>
Total New Jobs:	8	\$ 45.99

Total Annual Payroll:	\$ 765,316.80
Total Training Funds:	\$ 119,418
Training Funds/Job:	\$ 14,927.25
Length of Diversion:	10 years
Property Taxes (TIF):	None
First Year of Operation:	2018

RECOMMENDATION

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$190,000** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**DCI GROUP, INC., PROJECT #2**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

Company Name/Address: DCI Group, Inc.
220 SE 6th St. Suite 200
Des Moines, IA 50309

Product/Service: Construction Management Firm

Previous Projects: Project 1 in 2024

Nature of Project: This project will provide for: computer training; business specific technical training; computer training, safety training; professional skills training; leadership and supervisory training.

Amount of Certificates: \$190,000

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	0	\$0
Supplemental Credit:	8	<u>\$55.23/hour</u>
Total New Jobs:	8	\$55.23/hour

Total Annual Payroll:	\$919,000
Total Training Funds:	\$147,250
Training Funds/Job:	\$18,406
Length of Diversion:	10 years
Property Taxes (TIF):	None
First Year of Operation:	2011

RECOMMENDATION

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$185,000** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**LOFFREDO GARDENS, INC., PROJECT #2**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

Company Name/Address: Loffredo Gardens, Inc.
4001 SW 63rd St.
Des Moines, IA 50321

Product/Service: Packaged Fresh Food manufacturer

Previous Projects: Project 1 completed & closed

Nature of Project: This project will provide for: OJT, supervisory, technical, safety & HR training

Amount of Certificates: \$185,000

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	37	\$ 33,342
Supplemental Credit:	3	<u>\$103,043</u>
Total New Jobs:	37	\$ 39,000

Total Annual Payroll: \$ 1,442,750

Total Training Funds: \$ 141,517

Training Funds/Job: \$ 3825

Length of Diversion: 10 years

Property Taxes (TIF): None

First Year of Operation: 1973

RECOMMENDATION

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$25,000** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**SALTECH SYSTEMS, LLC PROJECT #1**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

Company Name/Address: Saltech Systems, LLC
1523 S Bell Ave. Suite 101
Ames, IA 50010

Product/Service: Web design and development, IT services, cybersecurity, cloud hosting, digital marketing, and branding.

Previous Projects: There has been no previous projects.

Nature of Project: This project will provide for: computer training; business specific technical training; safety training; professional skills training; leadership and supervisory training.

Amount of Certificates: \$25,000

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	5	\$25/hr
Supplemental Credit:	0	\$0
Total New Jobs:	5	\$25/hr

Total Annual Payroll:	\$260,000
Total Training Funds:	\$18,626
Training Funds/Job:	\$3,725
Length of Diversion:	10 years
Property Taxes (TIF):	None
First Year of Operation:	2004

RECOMMENDATION

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$85,000** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**UNITED EQUIPMENT ACCESSORIES, PROJECT #1**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

Company Name/Address: United Equipment Accessores, Inc.
2176 232nd Lane
Ames, IA 50014

Product/Service: Manufacturer of remote control kit for operating truck mounted cranes or excavators, including a key component known as a slip ring.

Previous Projects: There has been no previous projects.

Nature of Project: This project will provide for: computer training; business specific technical training; safety training; professional skills training; leadership and supervisory training.

Amount of Certificates: \$85,000

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	7	\$19.70/hr
Supplemental Credit:	3	<u>\$46.07</u>
Total New Jobs:	10	\$27.61/hr

Total Annual Payroll:	\$574,261
Total Training Funds:	\$65,875
Training Funds/Job:	\$6,587
Length of Diversion:	10 years
Property Taxes (TIF):	None
First Year of Operation:	1952

RECOMMENDATION

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



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AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$1,680,000** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**VERMEER MANUFACTURING COMPANY, PROJECT #15**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

Company Name/Address: Vermeer Manufacturing Company
1210 Vermeer Road E.
Pella, IA 50219

Product/Service: Agricultural and Industrial Heavy Machinery manufacturer

Previous Projects: Projects 1-14 completed/in process and current

Nature of Project: This project will provide for: OJT and training materials

Amount of Certificates: \$1,680,000

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	150	\$54,184
Supplemental Credit:	150	<u>\$54,184</u>
Total New Jobs:	150	\$54,184

Total Annual Payroll: \$ 8,127,226

Total Training Funds: \$ 1,302,000

Training Funds/Job: \$ 8680

Length of Diversion: 10 years

Property Taxes (TIF): None

First Year of Operation: 1948

RECOMMENDATION

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



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AGENDA ITEM

Urban Campus Building 4 Chiller Replacement

BACKGROUND

At the July 8, 2024 Board of Directors Meeting, the Board approved a contract with Excel Mechanical Company for the Urban Campus Building 4 Chiller Replacement project. This project is now substantially complete.

DMACC withheld 5% of the amount due to Excel Mechanical Company to ensure the final completion of the project. If the punch list items are completed, final payment will be made 30 days after approval.

The Board is required to authorize the release of the final 5% due which is currently being held in the amount of \$10,337.80.

RECOMMENDATION

It is recommended that the Board approve the release for payment of the final 5% retainage to Excel Mechanical Company.

Robert J. Denson, President



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AGENDA ITEM

Transportation Institute Upgrades

BACKGROUND

At the October 9, 2023 Board of Directors Meeting, the Board approved a contract with Larson Construction Company for the DMACC Transportation Institute Upgrades project. This project is now substantially complete.

DMACC withheld 5% of the amount due to Larson Construction Company to ensure the final completion of the project. If the punch list items are completed, final payment will be made 30 days after approval.

The Board is required to authorize the release of the final 5% due which is currently being held in the amount of \$186,121.13.

RECOMMENDATION

It is recommended that the Board approve the release for payment of the final 5% retainage to Larson Construction Company.

Robert J. Denson, President



BOARD REPORT

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AGENDA ITEM

Urban Campus Student Center Repairs Project

BACKGROUND

In October 2023, DMACC terminated the contract with Graphite Construction Group for the Urban Campus Student Center project. Shive Hattery Architects, in conjunction with DMACC legal counsel and other consultants, have been preparing documents to correct and complete certain items remaining from the original contract in a rework project. In regard to other defective or incomplete items, DMACC will not be including them in the current rework project, but will likely wait until after the litigation with Graphite has been concluded, as DMACC continues to assess our current financial ability and desire to fund a second rework project on the items not addressed in this first rework project. The estimated cost of this project is \$341,905.

RECOMMENDATION

It is recommended that the Board adopt the following resolutions:

- A. Resolution Setting Public Hearing Date and Adopting Proposed Plans and Specifications and Form of Contract and Estimated Costs for the Urban Campus Student Center Repairs Project
(The proposed public hearing date is October 13, 2025 at 4:00 p.m.)
- B. Resolution Fixing Date for Receipt of Bids for the Urban Campus Student Center Repairs Project (This resolution sets the date of October 7, 2025 at 2:00 p.m. for the receipt of bids.)

Robert J. Denson, President