

Board of Directors  
Des Moines Area Community College

Regular Board Meeting  
March 11, 2024 –4:00 p.m.

DMACC Newton Campus, Room 210A  
600 North 2<sup>nd</sup> Avenue West; Newton, Iowa

## Agenda

**Page #**

1. Call to order.
2. Roll call.
3. Consideration of tentative agenda.
4. Public comments.
5. Presentation: Brian Endrizal; Security
6. Consent Items.
  - a. Consideration of minutes from February 12, 2024 Budget Work Session and Regular Board Meeting. 1-5
  - b. Human Resources report. 6
  - c. Consideration of payables. PDF File
7. Board Report 24-020. Renewal of 260G ACE Program: Agri Science. 7-15
8. Board Report 24-021. Prison Education Program. 16
9. Board Report 24-022. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **Kreg Enterprises, Inc., Project #4.** 17
10. Board Report 24-023. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **Neumann Brothers, Project #1.** 18
11. Board Report 24-024. Approval of FY2025 Tuition & Fees. 19-21

12. Presentation of financial report.
13. President's report.
14. Campus/Pathways Updates.
15. Committee reports.
16. Board members' reports.
17. Information items:
  - April 8 – Regular Board Meeting; West Campus; 4:00 p.m.
  - May 1 – Metro Commencement; 7:00 p.m.
  - May 3 – Boone Commencement; 10:00 a.m.
  - May 6 – Carroll Commencement; 6:30 p.m.
  - July 10-11 – CC for Iowa Trustee Conference hosted by Hawkeye Community College.
18. Adjourn.

Strategy Session: The Board will hold a strategy meeting and pursuant to 20.17(3) this portion of the meeting is considered "exempt" under the provisions of Chapter 21.

**Board of Directors  
Des Moines Area Community College**

BUDGET WORK SESSION February 12, 2024	A work session of the Des Moines Area Community College Board of Directors was held at the Ankeny campus on February 12, 2024. Board Chair Joe Pugel called the meeting to order at 2:05 p.m.
ROLL CALL	Members present: Felix Gallagher, Jim Gossett, Fred Greiner, Kevin Halterman, Cheryl Langston, Denny Presnall, Joe Pugel, Madelyn Tursi.  Members connected electronically: Angela Jackson.  Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Bill LaTour, Board Treasurer; faculty and staff.
CONSIDERATION OF REVISED AGENDA	Greiner moved; seconded by Tursi to approve the revised agenda as presented. Motion passed unanimously. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.
BUDGET PRESENTATION	Ben Voaklander, Controller, presented the annual budget update.
REVIEW OF PROPOSED FY 2025 BUDGET	Controller Ben Voaklander reviewed the FY 2025 Proposed Budget.
STRATEGIC PLAN UPDATE	Debbie Kepple-Mamros, Executive Director of the Office of Planning, Assessment and Data, presented an update on the status of the College's Strategic Plan goals. Brian Endrizal, Director of Safety and Security, provided a brief overview of security measures throughout the district.  <i>*Jackson departs at 3:29 p.m.</i>
CLOSED SESSION	Greiner moved; seconded by Tursi to hold a Closed Session as provided in Section 21.5(1)(c) of the Open Meetings Law to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.  Motion passed on a roll call vote. Aye- Gallagher, Gossett, Greiner, Halterman, Langston, Presnall, Pugel, Tursi. Nay-none.
RETURN TO OPEN SESSION	The Board returned to Open Session at 3:55 p.m.
ADJOURN	Greiner moved to adjourn; seconded by Gossett to adjourn. Motion passed unanimously and at 3:56 p.m., Board Chair Pugel adjourned the meeting. Aye- Gallagher, Gossett, Greiner, Halterman, Langston, Presnall, Pugel, Tursi. Nay-none.

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JOE PUGEL, Board Chair

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CAROLYN FARLOW, Board Secretary

Board of Directors  
Des Moines Area Community College

PUBLIC HEARING  
February 12, 2024

A special meeting of the Des Moines Area Community College Board of Directors was held at our Ankeny campus on February 12, 2024. Board Chair Joe Pugel called the meeting to order at 4:01 p.m.

ROLL CALL

Members present: Felix Gallagher, Jim Gossett, Fred Greiner, Kevin Halterman, Cheryl Langston, Denny Presnall, Joe Pugel, Madelyn Tursi.

Members connected electronically: Angela Jackson.

Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Bill LaTour, Board Treasurer; faculty and staff.

CONSIDERATION OF  
TENTATIVE AGENDA

Halterman moved; seconded by Tursi to approve the tentative agenda as presented. Motion passed unanimously. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.

ACKNOWLEDGEMENT OF  
PUBLIC HEARING

Board Secretary Carolyn Farlow reported that the notice of the time and place for the Public Hearing for the DMACC Legacy Plaza Greenspace Improvements was published in the Construction Update Network Plan Room on Friday, January 12.

No written objections have been received.

PUBLIC COMMENTS

None.

DMACC LEGACY PLAZA  
GREENSPACE  
IMPROVEMENTS

Board Report 24-003. Attachment #1. Greiner moved; seconded by Langston recommending that the Board adopt the resolution approving plans and specifications, form of contract and estimated costs for the DMACC Legacy Plaza Greenspace Improvements and recommending that the Board award the contract, including Alternates #1 and #2, to Con-Struct, Inc.

Motion passed on a roll call vote. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.

ADJOURN

Tursi moved; seconded by Presnall to adjourn. Motion passed unanimously and at 4:06 p.m., Board Chair Joe Pugel adjourned the meeting. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.

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JOE PUGEL, Board Chair

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CAROLYN FARLOW, Board Secretary

Board of Directors  
Des Moines Area Community College

REGULAR MEETING February 12, 2024	The regular meeting of the Des Moines Area Community College Board of Directors was held at our Ankeny campus on February 12, 2024. Board Chair Joe Pugel called the meeting to order at 4:07 p.m.
ROLL CALL	Members present: Felix Gallagher, Jim Gossett, Fred Greiner, Kevin Halterman, Cheryl Langston, Denny Presnall, Joe Pugel, Madelyn Tursi.  Members connected electronically: Angela Jackson.  Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Bill LaTour, Board Treasurer; faculty and staff.
CONSIDERATION OF AGENDA	Tursi moved; seconded by Gossett to approve the tentative agenda as presented. Motion passed unanimously. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.
PUBLIC COMMENTS	None.
PRESENTATION	Scott Bennett, President of the DMAACC Foundation Board, presented information on Foundation governance and process, investment portfolio integration and funding growth. In 2024, the Foundation will continue to work on scholarship campaign, alignment with College Guided Pathway initiative and best practices on investment and spending policies.
CONSENT ITEMS	Jackson moved; seconded by Presnall to approve the consent items: a) Minutes from the December 11, 2023 Board Retreat, Organizational and Regular Board Meeting and January 8, 2024 Electronic Meeting; b) Human Resources report (Attachment #1); and c) Payables (Attachment #2).  Motion passed unanimously. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.
APPROVE SETTING PUBLIC HEARING DATE FOR FY2025 GENERAL AND PLANT FUND BUDGETS	<u>Board Report 24-004</u> . Tursi moved; seconded by Greiner recommending that the Board adopt a motion authorizing filing and publication of the proposed FY2025 General and Plant Fund Budgets (Funds 1, 2, and 7) and setting the public hearing on April 8, 2024.  Motion passed on a roll call vote. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.
EARLY CALLING OF NEW JOBS TRAINING CERTIFICATES FOR MULTIPLE PROJECTS 47	<u>Board Report 24-005</u> . Attachment #3. Greiner moved; seconded by Gallagher recommending that the Board adopt a resolution authorizing the calling of bonds for Multiple Projects 47.

Motion passed on a roll call vote. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.

REVISION TO BOARD  
POLICY MC302 – ACTING  
PRESIDENT/SUCCESSION OF  
AUTHORITY

Board Report 24-006. Presnall moved; seconded by Tursi recommending that the Board approve Board Policy MC302 – Succession of Authority.

Motion passed unanimously. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.

APPROVE RETRAINING OR  
TRAINING AGREEMENTS

Gallagher moved; seconded by Halterman to approve Items #10-21 as one consent item. Motion passed on a roll call vote. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.

*KRM Development, Project  
#4.*

Board Report 24-007. Attachment #4. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **KRM Development, Project #4**.

*Leighton State Bank, Project  
#1*

Board Report 24-008. Attachment #5. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Leighton State Bank, Project #1**.

*Pella Corporation, Project  
#5*

Board Report 24-009. Attachment #6. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Pella Corporation, Project #5**.

*Auto-Jet Muffler, Inc.,  
Project #6.*

Board Report 24-010. Attachment #7. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **Auto-Jet Muffler, Inc., Project #6**.

*Computer Transportation  
Services, LTD, Project #3*

Board Report 24-011. Attachment #8. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **Computer Transportation Services, LTD, Project #3**.

*Dyma Brands, Inc., Project  
#1*

Board Report 24-012. Attachment #9. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **Dyma Brands, Inc., Project #1**.

*Electrical Power Products,  
Project #3*

Board Report 24-013. Attachment #10. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **Electrical Power Products, Project #3**.

*Keen Project Solutions, LLC,  
Project #1*

Board Report 24-014. Attachment #11. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **Keen Project Solutions, LLC, Project #1**.

<i>Perfection Learning Corporation, Project #8</i>	<u>Board Report 24-015</u> . Attachment #12. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Perfection Learning Corporation, Project #8</b> .
<i>RCS Millwork, LC, Project #1</i>	<u>Board Report 24-016</u> . Attachment #13. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>RCS Millwork, LC, Project #1</b> .
<i>The ExpandIT Company, Inc., Project #3</i>	<u>Board Report 24-017</u> . Attachment #14. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>The ExpandIT Company, Inc., Project #3</b> .
<i>The Stelter Company, Project #5</i>	<u>Board Report 24-018</u> . Attachment #15. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>The Stelter Company, Project #5</b> .
PROGRAM ELIMINATION	<u>Board Report 24-019</u> . Halterman moved; seconded by Greiner recommending that the Board approve the following programs for elimination: Administrative Assistant, Retail Management, Aging Services and Health Information Technology.  Motion passed on a roll call vote. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.
FINANCIAL REPORT	Ben Voaklander, Controller, presented the January 2024 Financial Report as seen in Attachment #16 to these minutes.
CAMPUS/PATHWAY UPDATES	Updates on activities and events at their campus/pathway were provided by: Joel Lundstrom and Jeanie McCarville Kerber.
COMMITTEE REPORTS	None.
ADJOURN	Gallagher moved; seconded by Greiner to adjourn. Motion passed unanimously and at 4:52 p.m., Board Chair Pugel adjourned the meeting. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.

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JOE PUGEL, Board Chair

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CAROLYN FARLOW, Board Secretary

**AGENDA ITEM**

Human Resources Report

**BACKGROUND**

There are no personnel actions to report at this time.



**AGENDA ITEM**

RENEWAL OF 260G—ACE PROGRAM: AGRI SCIENCE

**BACKGROUND**

260G of the Iowa Code requires the Board of Directors to designate and approve certain programs of study as Accelerated Career Education (ACE) programs. After consultation with district employees, the administration has submitted an ACE program application for the following academic programs to the Iowa Workforce Development (IWD) for renewal.

Agri Science

After the Board of Directors has designated and approved this academic program as an ACE program renewal, the application will be considered by IWD for the Award of Program Job Credits. The College will then enter into contracts with qualifying employers for the provision of educational services within these approved ACE programs.

**RECOMMENDATION**

It is recommended that the Board move to approve the renewal of these ACE programs.

Robert J. Denson, President

Attachment: Agri Science (ACE Application)



accelerated career education program



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# Ace Program Application

Step 1 of 4

## Accelerated Career Education (ACE) Program Application

NOTE: Section 1 fields are "read only". If any of the information is incorrect, please contact the 260G Administrator to have the records updated correctly.

<b>1. College Name</b>	Des Moines Area Community College
<b>Street Address</b>	2006 S Ankeny Blvd
<b>City</b>	Ankeny
<b>Zip Code</b>	50021
<b>Contact Person</b>	Cathy Spenceri
<b>Contact Email</b>	caspenceri@dmacc.edu
<b>Contact Phone</b>	515-256-4923

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## Ace Program Application

Step 2 of 4

### 2. ACE Program Name

AgriScience2024

### 3. Description of ACE program

This program meets the definition of "high skilled job". This degree prepares students for a wide array of jobs in the Agriculture industry. Students gain practical work experience performing lab exercises and participate in a one-semester internship. The lab exercises will involve classroom discussion with the student demonstrating a particular task for the instructor. The student

### 4. Duration of ACE program:

- 1 year
- 2 years
- 3 years
- 4 years
- 5 years

### 5. Is the ACE program a new program or an expansion of an existing program?

- New
- Expansion

### 5a. If this is an expansion of an existing program, what is the *current* student capacity each fiscal year of the program?

150

### 5b. What will be the anticipated student capacity each fiscal year of the program once positions are sponsored by the employer(s)? (Total participants, including positions sponsored.)

165

### 6. How was the need/demand for the jobs, for which this program is either being established or expanded, determined?

The Agribusiness program has been developed at the request of businesses. Our local businesses as well as others are finding it difficult to hire employees with the entry-level skills required for today's equipment and technology. This program has continued to grow with time. It is expected that students will have more skills and graduate with AAS degree. The AAS degree will generate a well-

**7. Date the college Board of Trustees voted/will vote to establish this ACE program. Please [Attach](#) a copy of the resolution or minutes of the board meeting at which such action was taken.**

**8. Is this (check one):**

- A. a credit career, vocational or technical educational program
- B. a credit equivalent program consisting of not less than 540 contact hours.

**Number of contact hours provided**

**9. Upon completion of this program the student will receive (check all that apply):**

- A. a certificate
- B. a diploma
- C. and associates degree

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## Ace Program Application

Step 3 of 4

### 10. List the businesses you have contacted or anticipate contacting to sponsor participants in this program?

Add Anticipated/Contacted Business						
Business Name	Total Value	Value per Participant	Number of Participants	Total Sponsorship	Comments	Notes
Davis Equipment	\$41,000.00	\$4,100.00	4	\$16,400.00	<input type="text"/>	<input type="text"/>
Heartland Coop	\$41,000.00	\$4,100.00	20	\$82,000.00	<input type="text"/>	<input type="text"/>
Key Cooperative	\$41,000.00	\$4,100.00	20	\$82,000.00	<input type="text"/>	<input type="text"/>

\*Must be atleast 200% of the current Federal Poverty Guidelines for a family of 2 as of the date on which the Program Agreement with the employer(s) is signed.

**Section 10 records must be saved before proceeding to Section 11.**

**Save**

### 11. List the cash or In-Kind Contributions you are anticipating sponsors to provide for this program?

Business Name	Cash or In-Kind Contribution	Comments
Davis Equipment	\$3,065.65	<input type="text"/>

			<input type="text"/>
<b>Heartland Coop</b>	<b>\$15,325.20</b>		<input type="text"/>
			<input type="text"/>
<b>Key Cooperative</b>	<b>\$15,325.20</b>		<input type="text"/>
	<b>1</b>	<b>Displaying items 1 - 5 of 5</b>	

12. Detail the marketing plan the college intends to use to promote this ACE program. [Attach](#) any marketing materials.

ACE programs have been identified as one of DMACC's top programmatic priorities. The college's marketing and recruitment strategy for ACE programs includes the following activities: 1) ACE logo and brand identify development to include all ACE communications; 2) develop and print custom brochures for each program to include partner employers, salary projections, curriculum overviews and program

13. Does this ACE program have merged area stakeholder support in addition to Individual Program Agreements with employers? If yes, attach supporting documentation.

Yes  No

Note: [Attach](#) letters or other supporting documentation.



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## Ace Program Application

Step 4 of 4

### AgriScience2024

#### ACE PROGRAM FINANCIAL DATA

EXHIBIT A					
Des Moines Area Community College					
ACE PROGRAM BUDGET DATE					
Program: AgriScience2024 & # of years					
	FY	FY	FY	FY	FY
	2024	2025	2026	2027	2028
Total Participant Positions	165	165	165	165	165
Number of Employer Sponsored Positions	66	66	66	66	66
Student to faculty ratio					
<b>Program Annual Costs:</b>					
Faculty Full Time	\$411,628.00	\$411,628.00	\$411,628.00	\$411,628.00	\$411,628.00
Faculty Adjunct	\$17,346.00	\$17,346.00	\$17,346.00	\$17,346.00	\$17,346.00
Fringe Benefits	\$135,795.00	\$135,795.00	\$135,795.00	\$135,795.00	\$135,795.00
Educational Supplies	\$4,898.00	\$4,898.00	\$4,898.00	\$4,898.00	\$4,898.00
Technical Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-instructional student support services	\$58,306.00	\$58,306.00	\$58,306.00	\$58,306.00	\$58,306.00
Marketing Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Expenses	\$4,314.00	\$4,314.00	\$4,314.00	\$4,314.00	\$4,314.00
<b>TOTAL PROGRAM ANNUAL COST:</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Program Annual Income:</b>					
Total Employer Cash/In-Kind	\$50,582.96	\$50,582.96	\$50,582.96	\$50,582.96	\$50,582.96



Match (must be 20% of total Program Costs)					
Tuition Income	\$581,704.04	\$581,704.04	\$581,704.04	\$581,704.04	\$581,704.04
Program Job Credits from withholding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>PROGRAM TOTAL ANNUAL INCOME:</b>	\$	\$	\$	\$	\$
<b>Program costs per participant:</b>					
Total program annual costs divided by total participant positions	\$	\$	\$	\$	\$
<b>Program Participant Income:</b>					
Total program annual income divided by total participant positions	\$	\$	\$	\$	\$

**Save Changes**

**Back** **Submit**

**AGENDA ITEM**

Prison Education Program

**BACKGROUND**

DMACC is currently a Second Chance Pell Extended Experimental Site which allows us to offer programs at our prison sites and allows incarcerated students the ability to access Pell funds.

DMACC, along with all other institutions who offer prison education programs, has been given 3 years to reach PEP (Prison Education Program) Status by the federal government. Obtaining full PEP status will allow incarcerated students to access Pell funds and allow DMACC to continue to serve them.

The process to become a fully accredited PEP site consists of three major steps.

- 1) Complete Application for Department of Corrections.
- 2) Obtain Higher Learning Commission (HLC) accreditation for our 2 Prison Education Program sites, at Iowa Correctional Institution for Women in Mitchellville and at Newton Correctional Facility in Newton.
- 3) Complete federal application to become Prison Education Program provider.

To begin these steps, DMACC needs Board approval.

**RECOMMENDATION**

It is recommended that the Board approves DMACC to move forward with applications for accreditation for its two Prison Education Programs.

Robert J. Denson, President

**AGENDA ITEM**

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F**, CODE OF IOWA, FOR, **KREG ENTERPRISES, INC, PROJECT #4**

**BACKGROUND**

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	Kreg Enterprises, Inc. 7500 SE Convenience Blvd Ankeny, IA 50021
<b>Product/Service:</b>	Manufacturing of woodworking tools
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: Leadership Development
<b>Training Period:</b>	February 5, 2024 – February 4, 2026
<b>Average Wage Rate:</b>	\$36.30/ hr
<b>Number of Jobs Affected:</b>	29
<b>First Year of Operation:</b>	1990
<b>Available Training Funds:</b>	\$50,000
<b>Form of Training Funds:</b>	Forgivable Loan

**RECOMMENDATION**

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President

**AGENDA ITEM**

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F**, CODE OF IOWA, FOR, **NEUMANN BROTHERS, PROJECT #1**

**BACKGROUND**

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Economic Development Authority. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

**Company Name/Address:** Neumann Brothers  
1435 Ohio St  
Des Moines, IA 50314

**Product/Service:** This company provides contracted construction services

**Type of Project:** Retraining project for existing work force

**Nature of Project:** The project will provide for: safety and risk management training for employees

**Training Period:** 1/11/24 - 1/10/26

**Average Wage Rate:** \$38.03  
**Number of Jobs Affected:** 30  
**First Year of Operation:** 1912  
**Available Training Funds:** \$25,000

**Form of Training Funds:** Forgivable Loan

**RECOMMENDATION**

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President

**AGENDA ITEM**

**APPROVAL OF FY2025 TUITION & FEES.**

**BACKGROUND**

At the February 12, 2024 budget retreat, the Board received the proposed FY2025 Budget and discussed the underlying principles and initiatives used for its development. The College proposed a \$8 increase in the FY25 resident tuition rate from \$185 to \$193. The decision was also made to change the non-resident rate for FY25. Instead of having a non-resident rate of double the resident rate, the College will make the non-resident rate equal to the resident rate plus the online technology fee, which will be \$223 for FY25. All other fees on the tuition and fee schedule will remain the same.

**RECOMMENDATION**

It is recommended that the Board pass a resolution approving the proposed FY2025 Tuition and Fees schedule.

Robert J. Denson, President

Attachments:

- A. FY2025 Tuition & Fees Proposed Schedule

**RESOLUTION ADOPTING TUITION & FEES  
FY2025**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, that the proposed tuition and fees rates for FY2025, are hereby adopted.

PASSED AND APPROVED this 11th day of March, 2024.

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

ROLL CALL VOTE

**Des Moines Area Community College  
Tuition and Fees  
FY 2025**

<b><u>Tuition</u></b>	<b><u>Adopted FY 2024</u></b>	<b><u>Proposed FY 2025</u></b>
Resident Full or Part-Time Enrollment (Per Credit)	\$185.00	\$193.00
Audit (Per Credit)	185.00	193.00
Career Supplemental Non-Credit Courses (Per Contact Hour)	Market Rate	Market Rate
Continuing and General Adult Ed – Local Schools Per Contact Hour	Market Rate	Market Rate
Non-Resident Full or Part-Time Enrollment (Per Credit)	370.00	223.00
<b><u>Fees</u></b>		
Adult High School Diploma - Course Fee	125.00	125.00
Online Technology Fee (Per Online Credit)	30.00	30.00
Late Payment Fee	50.00	50.00
Late Registration Fee	25.00	25.00
Re-Registration Fee for Non-Payment	25.00	25.00
HiSET - Testing/Diploma	50.00	50.00
Non-DMACC Test Proctoring Fee (Per Test)	20.00	20.00
Tobacco Free Violation	50.00	50.00
Housing Violations	Market Rate	Market Rate
Additional Fees for Certain Course Programs	Market Rate	Market Rate
<b><u>Traffic Fines</u></b>		
Parking in Handicapped Stall	100.00	100.00
Illegal Parking	10.00	10.00
Improper Permit or No Permit Displayed	10.00	10.00
No Permit Displayed	10.00	10.00
Parking in Unauthorized Area	25.00	25.00
Moving Violation	50.00	50.00
Littering, Reckless Driving, Driving in Unauthorized Area	50.00	50.00

Des Moines Area Community College reserves the right to change tuition, fees and fines.  
Revised: March 11, 2024