

Des Moines Area Community College

Board of Directors Work Session

March 11, 2019 – 2:00 P.M.

DMACC Newton Campus, Room 210A
600 North 2nd Avenue West; Newton, Iowa

AGENDA

1. Call to order.
2. Roll call.
3. Consideration of tentative agenda.
4. Budget Presentation; Ben Voaklander.
5. Review of Proposed FY 2020 Budget; Ben Voaklander.
6. Adjourn.

Board of Directors
Des Moines Area Community College

Public Hearing
March 11, 2019 – 4:00 p.m.

DMACC Newton Campus, Room 210A
600 North 2nd Avenue West; Newton, Iowa

Agenda

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| 1. Call to order. | |
| 2. Roll call. | |
| 3. Consideration of tentative agenda. | |
| 4. Acknowledgment of public hearing. | |
| 5. Public comments. | |
| 6. <u>Board Report 19-011.</u> Public hearing, consideration and adoption of FY 2020 General and Plant Fund Budgets (Funds 1, 2, and 7) and Approval of FY 2020 tuition and fees. | 1-3 |
| 7. <u>Board Report 19-012.</u> Building 13 Automotive Addition and Renovation. | 4 |
| 8. <u>Board Report 19-013.</u> Urban Campus Student Life Building and Building 1 Renovation. | 5 |
| 9. Adjourn. | |

Board of Directors
Des Moines Area Community College

Regular Board Meeting

March 11, 2019 – Immediately following Public Hearing

DMACC Newton Campus, Room 210A
600 North 2nd Avenue West; Newton, Iowa

Revised Agenda

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1. Call to order – Immediately following Public Hearing.
2. Roll call.
3. Consideration of tentative agenda.
4. Public comments.
5. Presentation: Joe DeHart; Provost, Newton Campus
6. Consent Items.
 - a. Consideration of minutes from February 11, 2019 Public Hearing and Regular Board Meeting. 6-9
 - b. Human Resources report. 10
 - c. Consideration of payables. PDF File
7. Board Report 19-014. A resolution authorizing the Early Calling of New Jobs Training Certificates for Multiple Project 42. 11
8. Board Report 19-015. City of Prairie City Urban Renewal and TIF Extension. 12
9. Board Report 19-016. DMACC Campus Safety and Security Recommendation. 13-14
10. Board Report 19-017. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Centro Incorporated, Project #1.** 15
11. Board Report 19-018. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Wiese Industries, Inc., Project #1.** 16

12. Board Report 19-019. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Goodwill Industries of Central Iowa, Project #1**. 17
13. Board Report 19-020. *Boone Campus Window Replacement*. 18
14. Presentation of financial report.
15. President's report.
16. Campus Updates.
17. Committee reports.
18. Board members' reports.
19. Information items:
 - March 18-22 – Spring Break.
 - April 8 – Regular Board Meeting; West Campus; 4:00 p.m.
 - May 1 – Commencement for Ankeny, Newton, Urban and West campuses; Wells Fargo Arena; 7:00 p.m.
 - May 3 – Boone Commencement; 10:00 a.m.
 - May 6 – Carroll Commencement; Carroll Senior High School; 6:30 p.m.
 - July 24-26 – IACCT Conference hosted by Iowa Western Community College
20. Closed Session.

Reconvene into open session.
21. Adjourn.
22. Strategy Session: The Board will hold a strategy meeting and pursuant to 20.17(3) this portion of the meeting is considered "exempt" under the provisions of Chapter 21.

Reconvene into open session.

AGENDA ITEM Public Hearing, Consideration, and Adoption of FY2020 General and Plant Fund Budgets (Funds 1, 2, and 7) and approval of FY2020 Tuition and Fees.

BACKGROUND

At the February 11, 2019 meeting, the Board received the proposed FY2020 Budget, but due to the weather the budget was not reviewed with the Board. The FY2020 budget was reviewed prior to the March Board Meeting. The Board did approve a motion which [1] authorized the filing and publication of the proposed FY2020 General and Plant Fund Budgets (Funds 1, 2 and 7), [2] set the Public Hearing on said budgets for March 11, 2019, 4:00 PM, DMACC Newton Campus, 403 West 4th Street North, Newton, Iowa, and [3] directed the Board Secretary to publish the required notices and estimate summary, as required by law.

The Notice of Public Hearing and Budget Estimate have been published on a timely basis.

The Public Hearing will give the Board the opportunity to receive input from the public and to discuss their views of the proposed budget. Should the Board wish to amend the proposed budget, it would be appropriate to do so at this time. State statute requires adoption of the FY2020 budget by March 15.

RECOMMENDATION

After consideration of the public comments and appropriate Board discussion, it is recommended that the Board pass a resolution [1] adopting a proposed FY2020 Budget (Funds 1, 2 and 7) and [2] approving a proposed FY2020 tuition and fee schedule.

Robert J Denson, President

Attachments:

- A. Proposal for FY2020 Tuition and Fees.
- B. Resolution Adopting Proposed Budgets & Tuition & Fees, FY2020

**Des Moines Area Community College
Tuition and Fees
FY 2020**

<u>Tuition</u>	<u>Adopted FY 2019</u>	<u>Proposed FY 2020</u>
Resident Full or Part-Time Enrollment (Per Credit)	\$156.00	\$160.00
Audit (Per Credit)	156.00	160.00
Career Supplemental Non-Credit Courses (Per Contact Hour)	Market Rate	Market Rate
Continuing and General Adult Ed – Local Schools Per Contact Hour	Market Rate	Market Rate
Non- Resident Tuition is Twice The Resident Rate		

Fees

Adult High School Diploma - Course Fee	125.00	125.00
Correspondence Course Fee	100.00	100.00
On-line Technology Course Fee (Per Credit Hour)	30.00	30.00
Web Blended Course Fee (Per Credit Hour)	15.00	20.00
Late Payment Fee	50.00	50.00
Late Registration Fee	25.00	25.00
Re-Registration Fee for Non-Payment	25.00	25.00
Transcript Fee (Same Day Processing)	5.00	5.00
International Student Processing	100.00	100.00
HiSET - Testing/Diploma	50.00	50.00
Non-DMACC Test Proctoring Fee (Per Test)	20.00	20.00
Tobacco Free Violation	50.00	50.00
Additional Fees for Certain Course Programs	Market Rate	Market Rate

Traffic Fines

Parking In Handicapped Stall	100.00	100.00
Illegal Parking	10.00	10.00
Improper Permit or No Permit Displayed	10.00	10.00
No Permit Displayed	10.00	10.00
Parking in Unauthorized Area	25.00	25.00
Moving Violation	50.00	50.00
Littering, Reckless Driving, Driving in Unauthorized Area	50.00	50.00

**RESOLUTION ADOPTING PROPOSED BUDGETS & TUITION & FEES
FY2020**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, that the proposed FY2020 General and Plant Fund budget estimates (Funds 1, 2 and 7), and the proposed tuition and fees rates for FY2020, are hereby adopted, and that the Board Secretary is hereby directed to forward copies of the budgets to county auditors as required by law.

PASSED AND APPROVED this 11th day of March, 2019.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

ROLL CALL VOTE

AGENDA ITEM Building 13 Automotive Addition & Renovation

BACKGROUND

At the February 11, 2019 Board meeting, the Board adopted the proposed Plans and Specifications for the Building 13 Automotive Addition & Renovation. The Board set the receipt of bids for March 5, 2019 at 2:00 p.m. and a public hearing for March 11, 2019 at 4:00 p.m.

The architect, DLR Architects, will tabulate and analyze the bids received on March 5, 2019 and at the March 11, 2019 Board meeting will present a recommendation for award of contract.

RECOMMENDATION

It is recommended that the Board:

- A. **Public Hearing** - At the conclusion of the Public Hearing and after consideration of the information presented, move to adopt the Resolution Approving Plans and Specifications, Form of Contract and Estimated Costs for the Building 13 Automotive Addition & Renovation.
- B. **Consideration of Award of Contract.** Move to recommend the Award of Contract after review of the bid tabulation and architect's recommendation.

Robert J. Denson, President

AGENDA ITEM Urban Campus Student Life Building & Building 1 Renovation

BACKGROUND

At the February 11, 2019 Board meeting, the Board adopted the proposed Plans and Specifications for the Urban Campus Student Life Building and Building 1 Renovation project. The Board set the receipt of bids for February 28, 2019 at 2:00 p.m. and a public hearing for March 11, 2019 at 4:00 p.m.

The architect, Shive-Hattery, will tabulate and analyze the bids received on February 28, 2019 and at the March 11, 2019 Board meeting will present a recommendation for award of contract.

RECOMMENDATION

It is recommended that the Board:

- A. **Public Hearing** - At the conclusion of the Public Hearing and after consideration of the information presented, move to adopt the Resolution Approving Plans and Specifications, Form of Contract and Estimated Costs for the Urban Campus Student Life Building & Building 1 Renovation.
- B. **Consideration of Award of Contract.** Move to recommend the Award of Contract after review of the bid tabulation and architect's recommendation.

Robert J. Denson, President

**Board of Directors
Des Moines Area Community College**

**PUBLIC HEARING
February 11, 2019** Due to inclement weather, the 2:00 pm Work Session was cancelled, and the 4:00 pm Public Hearing and Regular Board Meeting were changed to a telephonic format. The telephonic Public Hearing of the Des Moines Area Community College Board of Directors was hosted from the Eldon Leonard Boardroom at the Ankeny campus on February 11, 2019. Board Chair Joe Pugel called the meeting to order at 4:03 p.m.

ROLL CALL Members connected via telenet: Fred Buie, Felix Gallagher, Fred Greiner, Kevin Halterman, Jim Knott, Cheryl Langston, Denny Presnall, Joe Pugel, Madelyn Tursi.

Others present: Robert Denson, President; Carolyn Farlow, Board Secretary; Greg Martin, Board Treasurer, and staff.

**CONSIDERATION OF
TENTATIVE AGENDA** Tursi moved; seconded by Gallagher to approve the tentative agenda as presented.

Motion passed unanimously. Aye-Buie, Gallagher, Greiner, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

**ACKNOWLEDGEMENT OF
PUBLIC HEARING** Board Secretary Carolyn Farlow reported that the notice of the time and place for the Public Hearing for the Oralabor Road and DMACC Boulevard Intersection Improvements and the Notice to Bidders was published on Wednesday, January 16. No written objections have been received.

PUBLIC COMMENTS None.

**ORALABOR ROAD AND
DMACC BOULEVARD
INTERSECTION
IMPROVEMENTS** Board Report 19-002. Attachment #1. Tursi moved; seconded by Presnall recommending that the Board adopt the resolution approving plans and specifications, form of contract and estimated costs for the Oralabor Road and DMACC Boulevard Intersection Improvements and recommending that the Board award the contract to Hawkeye Paving Corporation.

Motion passed on a roll call vote. Aye-Buie, Gallagher, Greiner, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

ADJOURN Tursi moved; seconded by Gallagher to adjourn. Motion passed unanimously and at 4:09 p.m., Board Chair Joe Pugel adjourned the meeting. Aye-Buie, Gallagher, Greiner, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

JOE PUGEL, Board Chair

CAROLYN FARLOW, Board Secretary

**Board of Directors
Des Moines Area Community College**

REGULAR MEETING
February 11, 2019

The telephonic meeting of the Des Moines Area Community College Board of Directors was hosted from the Eldon Leonard Boardroom at the Ankeny campus on February 11, 2019. Board Chair Joe Pugel called the meeting to order at 4:10 p.m.

ROLL CALL

Members connected via telenet: Fred Buie, Felix Gallagher, Fred Greiner, Kevin Halterman, Jim Knott, Cheryl Langston, Denny Presnall, Joe Pugel, Madelyn Tursi.

Others present: Robert Denson, President; Carolyn Farlow, Board Secretary; Greg Martin, Board Treasurer, and staff.

CONSIDERATION OF
REVISED AGENDA

DMACC President Denson announced that because inclement weather changed the format of this meeting to a telephonic meeting, there would be no presentations, and Item #13 would be postponed. Also, Item #14 is pulled from the agenda as it is no longer needed.

Buie moved; seconded by Langston to approve the agenda. Motion passed unanimously. Aye-Buie, Gallagher, Greiner, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

PUBLIC COMMENTS

None.

PRESENTATION

The presentation was cancelled due to inclement weather.

CONSENT ITEMS

Langston moved; seconded by Presnall to approve the consent items: a) Minutes from the January 14, 2019 Telephonic Board Meeting; b) Human Resources report and Addendum (Attachment #1); and c) Payables (Attachment #2).

Motion passed unanimously. Aye-Buie, Gallagher, Greiner, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

BUILDING 13
AUTOMOTIVE ADDITION
AND RENOVATION –
ANKENY CAMPUS

Board Report 19-003. Attachment #3. Tursi moved; seconded by Greiner recommending that the Board adopt a resolution adopting the proposed plans and specifications and form of contract and estimated costs for the Building 13 Automotive Addition and Renovation, setting the Public Hearing date as March 11, 2019 at 4:00 p.m. and setting March 5, 2019 at 2:00 p.m. as the date for receipt of bids.

Motion passed on a roll call vote. Aye-Buie, Gallagher, Greiner, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

DMACC URBAN CAMPUS
STUDENT LIFE BUILDING
AND BUILDING 1
RENOVATION

Board Report 19-004. Attachment #4. Greiner moved; seconded by Tursi recommending that the Board adopt a resolution adopting the proposed plans and specifications and form of contract and estimated costs for the Urban Campus Student Life Building and Building 1 Renovation, setting the Public Hearing date as March 11, 2019 at 4:00 p.m. and setting March 5, 2019 at 2:00 p.m. as the date for receipt of bids.

Motion passed on a roll call vote. Aye-Buie, Gallagher, Greiner, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

APPROVE RETRAINING OR
TRAINING AGREEMENTS

Buie moved; seconded by Knott to approve Items #9-11 as one consent item. Motion passed on a roll call vote. Aye-Buie, Gallagher, Greiner, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

*Creative Werks, Inc.,
Project #7*

Board Report 19-005. Attachment #5. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Creative Werks, Inc., Project #7**.

*Farmers Mutual Hail
Insurance Company of
Iowa, Project #5*

Board Report 19-006. Attachment #6. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Farmers Mutual Hail Insurance Company of Iowa, Project #5**.

*Quality Machine of Iowa,
Inc., Project #5*

Board Report 19-007. Attachment #7. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Quality Machine of Iowa, Inc., Project #5**.

APPROVE SETTING
PUBLIC HEARING DATE
FOR FY2020 GENERAL
AND PLANT FUND
BUDGETS

Board Report 19-008. Presnall moved; seconded by Greiner recommending that the Board adopt a motion authorizing filing and publication of the proposed FY2020 General and Plant Fund Budgets (Funds 1, 2, and 7) and setting the public hearing on March 11, 2019.

Motion passed on a roll call vote. Aye-Buie, Gallagher, Greiner, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

SAFETY AND SECURITY
RECOMMENDATION

Board Report 19-009. This board report was postponed until our March 11 board meeting.

RECEIVE AND FILE
RECOMMENDATION FOR
TERMINATION OF
CONTRACT

Board Report 19-010. This board report was pulled from the agenda.

FINANCIAL REPORT

Ben Voaklander, Controller, presented the January 2019 Financial Report and Plant Fund Status Report as seen in Attachment #8 to these minutes.

CAMPUS UPDATES

The following administrators provided updates on activities and events at their campus/department: Stan Jensen, Joel Lundstrom, Drew Nelson, Scott Ocken and Tony Paustian.

COMMITTEE REPORTS None.

ADJOURN Tursi moved; seconded by Greiner to adjourn. Motion passed unanimously and at 4:50 p.m. Board Chair Joe Pugel adjourned the meeting. Aye-Buie, Gallagher, Greiner, Halterman, Knott, Langston, Presnall, Pugel, Tursi. Nay-none.

JOE PUGEL, Board Chair

CAROLYN FARLOW, Board Secretary

AGENDA ITEM Human Resources Report

BACKGROUND

There are no personnel actions to report at this time.

AGENDA ITEM **A RESOLUTION AUTHORIZING THE EARLY CALLING OF NEW
JOBS TRAINING CERTIFICATES FOR MULTIPLE PROJECT 42.**

BACKGROUND

Bonds sold to fund the 260E Training Program are issued for a ten year period. A portion of the bonds matures each year over the ten year period. The bonds issued to mature in year 8, 9 and year 10 can be called/redeemed prior to their maturity date. Multiple Projects 42 has the option of calling the bonds on June 1, 2019.

We are in a position to call/redeem the outstanding bonds sold under Multiple Projects 42. DMACC does not receive a financial benefit for calling bonds prior to maturity however, the redeeming of these bonds will save Iowa taxpayers up to \$93,130 in interest expense not paid on the called bonds.

RECOMMENDATION

It is recommended that the Board adopt a resolution authorizing the calling of bonds for Multiple Projects 42.

Robert J. Denson, President

AGENDA ITEM City of Prairie City Urban Renewal and TIF Extension

BACKGROUND

The City of Prairie City, Iowa has requested that the Board of Directors of Des Moines Area Community College approve a 5-year extension of the Urban Renewal incremental property tax financing. The 5-year extension will allow the City to use incremental property tax revenues from the Urban Renewal Area for a period of up to 16 fiscal years to finance the development of a residential subdivision and the corresponding construction of public infrastructure.

RECOMMENDATION

The City of Prairie City has requested that the Board of Directors of Des Moines Area Community College approve this resolution in order to allow the City to use the Urban Renewal incremental property tax revenues for an additional 5 years. It is recommended that the Board approve this request.

Robert J. Denson, President

AGENDA ITEM DMACC Campus Safety and Security Recommendation

BACKGROUND

At the March 12, 2018 DMACC Board Meeting, an update was given regarding DMACC Campus Safety and Security. Responding to the recent number of shooting incidents in America, particularly in educational settings, DMACC Administration has reviewed our current Emergency Procedures and Response Plans, including a meeting with Metro Area Police Chiefs, Polk County Sheriff and Police Chiefs from communities where DMACC has locations.

Discussions have been held with President's Cabinet, Board Subcommittee, Homeland Security, Iowa State Fair Police, faculty and staff forums, and Student Activity Council representatives. Discussions have also been held with like-sized Community Colleges from surrounding states.

Additional information on campus safety and security was presented at the July 9, 2018 DMACC Board of Directors meeting. After some discussion, DMACC Board President Joe Pugel stated that the vote on this issue would be deferred until a committee could be established to look at this further.

A College-wide Committee, representing every Campus, and including a Board member, was created and met 7 times between September 19, 2018 and February 18, 2019 for discussions and analysis. Although there were divergent opinions, the Administration considered all comments and opinions in making this Recommendation, including the results of a faculty opinion survey.

Safety on all DMACC Campuses and Sites is paramount. It is DMACC's desire to ensure, to the extent reasonably possible, the safety of all students, facility, staff, and guests. We believe that the proposed plan will fulfill this mission.

The Committee's recommendation was presented and approved by Cabinet.

RECOMMENDATION

After consideration, it is recommended that the DMACC Board of Directors grant the DMACC Administration the authority to increase Security to include off duty fully sworn law enforcement officers or well trained security personnel on DMACC facilities, as deemed appropriate, under the following parameters, unless altered by Board decision:

- a. Only off-duty fully sworn law enforcement officers will be armed and then only in exterior areas and entrances;
- b. Resolution of non-weapon related disputes will be handled by unarmed security, unless unavailable;
- c. Security staff, whether armed off-duty police or unarmed other security, will receive training in de-escalation and other conflict management skills;
- d. A final implementation plan for locations, hours, etc. of armed officers, will be brought back to the DMACC Board for approval prior to deployment.
- e. Administration is directed to continue to address and help prevent mental health issues that arise, including mental health first aid training, having counselors scheduled in such a manner so as to be able to meet with individuals on a walk-in basis, etc.

Robert J. Denson, President

AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT UNDER **CHAPTER 260C**, CODE OF IOWA, FOR **Centro, Incorporated, Ankeny, IA PROJECT #1**.

BACKGROUND

Chapter 260C.18A, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Workforce Training and Economic Development Funds for projects are obtained from the State of Iowa through the Iowa Department of Education. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address: Centro Incorporated
825 SW Irvinedale Drive
Ankeny, IA 50023

Product/Service: Rotational molder the produces plastic parts for John Deere equipment.

Type of Project: Training project for existing work force

Nature of Project: The project will provide for leadership development training.

Training Period: January 23, 2019 to April 1, 2019

Average Wage Rate: \$18.50

Number of Jobs Affected: 5

First Year of Operation: 1970

Available Training Funds: \$6,198

Form of Training Funds: Forgivable Loan

RECOMMENDATION

The proposed Resolution, Contract and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Contract for this project.

Robert J. Denson, President

AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT UNDER **CHAPTER 260C**, CODE OF IOWA, FOR **WIESE INDUSTRIES, INC., PROJECT #1**

BACKGROUND

Chapter 260C.18A, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Workforce Training and Economic Development Funds for projects are obtained from the State of Iowa through the Iowa Department of Education. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address: Wiese Inc.
1501 5th Street
Perry, IA 50220

Product/Service: Wiese Industries Inc. manufactures farm tillage tools

Type of Project: Retraining project for existing work force

Nature of Project: The project will provide for: Excel, Word and Access training

Training Period: February 13, 2019 to February 12, 2020

Average Wage Rate: \$18.00

Number of Jobs Affected: 11

First Year of Operation: 1899

Available Training Funds: \$4,504

Form of Training Funds: Forgivable Loan

RECOMMENDATION

The proposed Resolution, Contract and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Contract for this project.

Robert J. Denson, President

AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT UNDER **CHAPTER 260C**, CODE OF IOWA, FOR **GOODWILL INDUSTRIES OF CENTRAL IOWA, JOHNSTON, IA PROJECT #1**.

BACKGROUND

Chapter 260C.18A, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Workforce Training and Economic Development Funds for projects are obtained from the State of Iowa through the Iowa Department of Education. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

Company Name/Address: Goodwill Industries of Central Iowa
5355 NW 86th Street
Johnston, IA 50131

Product/Service: Goodwill of Central Iowa is a charitable organization that acts as a social enterprise. Pre-Vocational, Industrial, Project SEARCH and Day Services
Employment Services: Career Connection Centers, Supported Employment, Work Experience Program and Benefits Planning.

Type of Project: Training project for existing work force

Nature of Project: The project will provide for communication and change training.

Training Period: March 1, 2019 to March 1, 2019

Average Wage Rate: \$13.84

Number of Jobs Affected: 40

First Year of Operation: 1955

Available Training Funds: \$8,380

Form of Training Funds: Forgivable Loan

RECOMMENDATION

The proposed Resolution, Contract and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Contract for this project.

Robert J. Denson, President

AGENDA ITEM BOONE CAMPUS WINDOW REPLACEMENT

BACKGROUND

The window systems in the Boone Campus Academic Building are aged and deteriorating. New energy efficient window systems will be installed to replace the existing systems.

DLR Architects has prepared plans and specifications for this project. The architect has established the probable construction costs at \$350,000.

RECOMMENDATION

It is recommended that the Board adopt the following resolutions:

- A. Resolution Setting Public Hearing Date and Adopting Proposed Plans and Specifications and Form of Contract and Estimated Costs for the BOONE CAMPUS WINDOW REPLACEMENT
(The proposed public hearing date is April 8, 2019 at 4:00 p.m.)

- B. Resolution Fixing Date for Receipt of Bids for the BOONE CAMPUS WINDOW REPLACEMENT (This resolution sets the date of April 4, 2019 at 2:00 p.m. for the receipt of bids.)

Robert J Denson, President